NOTE

Please note following:

1. Please quote the rate include all taxes FOR School.

2. Details of attached Bank Draft of Earnest Money:

   **Tender of Supply of Glass**

   Name of Tenderers:  
   ------------------  
   
   DD No.  
   ------------------  
   
   Date  
   ------------------  
   
   Bank  
   ------------------  
   
   Rs.  
   ------------------  
   
3. Copy of GST Registration No.:  

4. Email Id:  

5. The envelope containing your tender should be sealed and super scribed in capital letter TENDER FOR (Name of tender form)  

6. Last date of submitting the Tender Form is January 06, 2019.

7. Timing of submitting the tender form - Monday to Friday between 2.30 pm to 4.30 pm.

8. Place of submitting the tender form – outside of the office of DAA’s Secretary in sealed drop box.
SCHEDULE FOR THE OPENING OF TENDER

The schedule for tender opening at the Office of Director Administrative Affairs will be as follows:

**Wednesday, January 09, 2019 at 11.00 a.m.**


**Thursday, January 10, 2019 at 11.00 a.m.**

Workshop & Maintenance: Electrical Items, Sanitary Items, Glass, Plywood, Chemicals and Hardware.

**Friday, January 11, 2019 at 11.00 a.m.**

General Store: Printing, Office & School Stationery

**Friday, January 11, 2019 at 3.00 p.m.**

Crockery (Kitchen Utensils)

**Monday, January 14, 2019 at 11.00 a.m.**

Computer Ink Cartridges

**Monday, January 14, 2019 at 3.00 p.m.**

Dry Cleaning

**Tuesday, January 15, 2019 at 11.00 a.m.**

Art School

**Wednesday, January 16, 2019 at 11.00 a.m.**

School Winter Uniform
School Summer Uniform
Staff Summer and Winter Uniform

[Signature]

Col. Gaurav Chaturvedi (Retd.)
Director Administrative Affairs
THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF  

GLASS

Duration of Supply 01-APRIL-2019 TO 31-MARCH-2020

Terms & Conditions of the Contract:

1. All tenderer are required to deposit their tenders in sealed envelopes along with a Demand Draft in the name of “The Headmaster, The Doon School” of Rs. 7500/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.

2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier’s bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.

3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster’s decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor’s bill, if a price higher than contracted is paid.

4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.

5. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor’s challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.

6. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Director Administrative Affairs
The Doon School, Dehra Dun

Tender Form for the Supply of **GLASS** duration of supply April 1, 2019 to March 31, 2020

**Name of Tenderer**  
**Address of Tenderer**  

**Telephone No.**  
**GST No.**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Items</th>
<th>Make</th>
<th>Unit</th>
<th>Requirement (Approx)</th>
<th>Rate (In Rs.)</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Glass Panes 4 MM</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>375</td>
</tr>
<tr>
<td>2</td>
<td>Glass Panes 5 MM</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>250</td>
</tr>
<tr>
<td>3</td>
<td>Glass 6 MM (Table Top)</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>150</td>
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<tr>
<td>4</td>
<td>Glass 6 MM</td>
<td>Modiguard/AIS</td>
<td>Kg</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>5</td>
<td>Putty</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>6</td>
<td>Glass Panes 3 MM</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>7</td>
<td>Frosted Glass 4 MM</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>150</td>
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<tr>
<td>8</td>
<td>Looking Glass 5 MM with Hole</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>150</td>
</tr>
<tr>
<td>9</td>
<td>Glass Panes 8 MM</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>10</td>
<td>Looking Glass 6 MM with Hole</td>
<td>Modiguard/AIS</td>
<td>Sqft</td>
<td></td>
<td>100</td>
</tr>
</tbody>
</table>

**Director Administrative Affairs**

The Doon School  
Mall Road  
Dehradun, UK 248001  
India  

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Fax: +91 135 2757275  
Email: info@doonschool.com  
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