



THE
DOON
SCHOOL

The Doon School, Dehra Dun

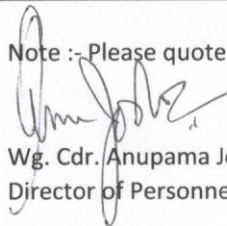
Tender Form for the Supply of **Toiletry and mis. Items** duration of supply
1 April , 2019 to March 31, 2020

Name of Tenderer :-
Address of Tenderer :-

Telephone No. :-
GST No. :-
Email:-

S.No.	Items	Make	Unit	Requirment (Approx)	Rate
1	Stick Broom (500 gms)		Nos	1100	
2	Phool Broom (Gulab Supreme)		Nos	550	
3	Floor Swabs (Big) 60cm x 60cm		Nos	900	
4	Nara Tape		Roll	150	
5	Cash Nos.		Roll	1000	
6	Duster White 100% Cotton (Size:- 20x20)		Nos	1250	
7	Yellow Duster 60cm x 45cm		Nos	350	
8	Cardboard Boxes Size:- 5"x7"x3.5"	Heavy	Nos	3700	
9	Paper Napkin Single Ply	Good Quality	Nos	51500	
10	Toilet Roll		Nos	1100	
11	Spoon Plastic		Nos	500	
12	Glass Paper		Nos	100000	
13	Paper Plate white Size :- 8" Dia		Nos	3500	
14	Aluminium Foil (in 72 Mts.)		Nos	50	
15	Ciling Flim		Nos	70	
16	Butter Paper		Nos	600	
17	Dona Heavy Paper inside silver	Good Quality	Nos	700	
18	Face Tissue 100 pull	Good Quality	Nos	650	
19	Urinal Cubes (400 gms)		Pkt	230	
20	Doly Paper		Nos	6300	
21	Aluminium Foil Container Small (250 ml)	Good Quality	Nos	1500	
22	Aluminium Foil Container Big (450 ml)	Good Quality	Nos	1000	
23	Nail Cutter good quality Bell		Nos	100	
24	Razor Gilate use and throw		Nos	70	
25	Boot Brush		Nos	120	
26	Phenyl (Herbal)		Ltrs.	1700	
27	B.D.Pol		Ltrs.	6500	
28	Mecnowash		Ltrs.	900	
29	Naphthalene Balls		Kgs.	50	

Note :- Please quote the rates inclusive all Taxes F.O.R. School.


Wg. Cdr. Anupama Joshi (Retd.)
Director of Personnel

The Doon School, Dehra Dun

Terms & Conditions for the Supply of Toiletries and Miscellaneous Items

1. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque or online within 15 days of their presentation.
2. Supplies will be made of best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.
3. In the event of defective or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract. If your supply is found to be of unacceptable quality, the entire item will be rejected at your cost and you will be required to re-supply these items of acceptable quality.
4. Please note that you will not ask for any appreciation in the rate for the above items supplied under this contract during the period April 1, 2019 to March 31, 2020.
5. The School shall devise such tests and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
6. The School reserves the right to terminate the contract at any time during the year without assigning any reasons whatsoever, with no liability on our part. The supplier can terminate the contract with two months written notice, specifying reasons. In the event of termination of contract by the supplier without the written consent of the School.
7. All statutory compliances with regard to payment of government taxes, duties and other levies shall be the sole responsibility of the contractor/supplier, including complete adherence to all government and state rules and regulations.
8. All branded products should have the manufacturing date, expiry date etc. clearly mentioned on the packing.


Wg. Cdr. Anupama Joshi (Retd.)

Director of Personnel

