



THE
DOON
SCHOOL

THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF RUNNING THE TUCK SHOP

Duration of Supply 01-APRIL- 2020 TO 31-MARCH-2021

Terms & Conditions of the Contract:

1. All tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft in the name of "The Headmaster, The Doon School" of Rs. 10,000/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.
2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.
4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.
5. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
6. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Wg.Cdr. Anupama Joshi (Retd.)
Director of Personnel

The Doon School
Mall Road
Dehradun, UK 248001
India

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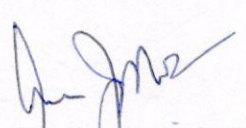
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The Doon School, Dehra Dun

Tender Form for providing running the Tuck Shop for the period April 1, 2020 to March 21, 2021 at The Doon School, Mall Road, Dehradun

S.No.	Details	Date
1	Last date of submitting the Tender Form	07-01-2020
2	Days of submitting the Tender Form	Monday to Friday
3	Timing of submission the Tender Form	10:00 am to 4:30 P.M.
4	Place of submitting the Tender Form	Main gate of the Doon School
5	Date of opening of Tender Form	20-01-2020
6	Timing of opening of Tender Form	11:00 a.m.
7	Place of opening of Tender Form	DAA'S office

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR RUNNING THE TUCK SHOP " and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN
- 2 Tender sent by other means will not be accepted in any case


Wg.Cdr. Anupama Joshi (Retd.)
Director of Personnel



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Tender Form for providing running the tuck shop for the period April 1, 2020 to March 31, 2021 at The Doon School, Mall Road, Dehradun

S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Name of the contact person	
4	Telephone / Mobile No.	
5	E-mail	
6	Regn. No. of the firm (Submit copy of registration no. certificate)	
7	GST No. of the firm (Submit copy of GST registration no. certificate)	
8	Permanent Account Number of the company (Submit copy of PAN)	
9	EPF Registration No. (Submit copy of EPF registration no. certificate)	
10	ESI Registration No. (Submit copy of ESI Registration certificate)	

Note :- Which one is not applicable please mentioned NA in this column.

UNDERTAKING :-

- 1 The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
- 2 The rates quoted by me are valid and binding upon me for the entire period of contract.
- 3 I/We give the rights to the Bureau to forfeit the security money deposit by me/us in case of breach of conditions of Contract.

(Signature and seal of the firm)

To,
Director of Finance,
The Doon School,
Mall Road,
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

If filed then,

- a) We have filed memorandum with the notified Government Authority on _____ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro ☐

II. Small ☐

III. Medium ☐

For Name of Supplier

(Authorised Signatory)

Details of attached Bank Draft of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Tender of supply of	Running the Truck Shop
5	D.D. / Cheque No.	
6	Date of D.D. / Cheque	
7	Name of Bank	
8	Earnest Money amount	

(Signature and seal of the firm)



The Doon School, Dehra Dun

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Tender Form for **running the Tuck Shop** in the premises of The Doon School for the period from April 1, 2020 to March 31, 2021.

Name Of Tenderer :-

Address Of Tenderer :-

Telephone No. :-

GST No. :-

Email :-

List Of Items

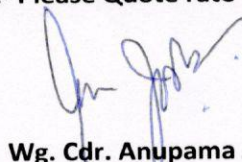
S.No.	Item	M.R.P.	Discount on MRP
1	Amul Badam Milk Cans		
2	Amul Cool Cafe Cans		
3	Appy Frooti 160 ml		
4	Cadbury Five Star Chocolates		
5	Bingo Chips		
6	Bingo Mad Angles Small		
7	Bingo Tedhe Medhe		
8	Chocopie		
9	Cream Biscuits		
10	Bourbon Biscuits Small		
11	Oreo Biscuits Small		
12	Oreo Biscuits Large		
13	Chocochip Biscuits		
14	Muesli Cookies		
15	Digestive Biscuits		
16	Namkin Packets All Varieties		
17	Chocofill Biscuits		
18	Cornitos Corn Chips		
19	Lays Chips Small		
20	Lays Chips Large / Soya Katori		
21	Hide-n-Seek/Milano Biscuits		
22	Nestle KitKat		
23	Nestle Munch		

24	Nestle Bar One		
25	Nestle Polo		
26	Cadbury Dairy Milk Small		
27	Cadbury Dairy Milk Medium		
28	Cadbury Dairy Milk Large		
29	Cadbury Eclairs		
30	Pure Magic Biscuits		
31	Tropicana Juice 200 ml		
32	Real Juice / Tropicana Juice 200 ml		
33	Haldirams Cheese Balls		
34	Haldirams Chips		
35	Haldirams Chips / Snacklite / Cheese Balls Large		
36	Pulpy Orange 250 ml		
37	Nescafe Cold Coffee 200 ml		
38	Harshey's Milk Shake 200 ml		
39	Kwality Walls Ice Cream		
40	Amul Ice Cream		

List Of Fresh Food Items

S.No.	Item	Rate
1	Veg Spring Rolls (No Cabbage) 100 gm	
2	Honey Chilli Potato 100 gm	
3	Veg Chowmein (No Cabbage) 100 gm	
4	Paneer Kathi Roll 80 gm	
5	Chicken Kathi Roll 80 gm	
6	Veg Momos 4 Pcs 20 gm each	
7	Bun Tikki (Double Tikki)	
8	Paneer Buns 65 gm	
9	Cheese Sandwich jumbo Single	
10	Chicken Sandwich jumbo Single	
11	Chicken Hot Dog 100 gm	
12	Cheese Hot Dog 80 gm	
13	Truffle Pastry 60 gm	
14	Black Forest Pudding	
15	Veg Burger	
16	Chicken Burger 95 gm	
17	Manchurian Hot Dog 75 gm	
18	Chocolate Donut 60 gm	

Note :- Please Quote rate inclusive all Taxes



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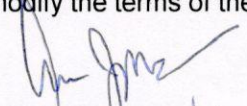
Tender Form for running and managing the Tuck Shop in the premises of The Doon School, Mall Road, Dehradun

The Doon School has a Tuck Shop on its premises and is desirous of contracting out the running and managing of the same to such an independent Agency which has experience and expertise in running such Shops in Educational Institutions especially Boarding Schools.

The Vendor will have to enter into an exhaustive Agreement to undertake such services, inter-alia, on the following terms and conditions:-

- (1) The Vendor will always keep the Tuck Shop neat and clean.
- (2) The utensils, resources, materials and personnel will be arranged by the Vendor. The Vendor will run and manage the Tuck Shop subject to their own means, resources, personnel including the items, materials to be sold in such Tuck Shop.
- (3) The Vendor should notify list of staff employed by him from time to time and get their identity cards issued.
- (4) The Vendor and his staff should adhere by the security norms of the School. The Vendor would be responsible for conduct, discipline, attendance, payment of wages, social security, benefits, etc., in respect of his staff/personnel.
- (5) The Vendor will make arrangements for all refrigeration, storage and cooling / heating equipment
- (6) Water and electricity will be provided by the School free of cost.
- (7) The Tuck Shop will sell only those products that have been approved or will be approved from time to time by the Master in Charge of the Tuck Shop.
- (8) In the Tuck Shop, no cash transaction will take place, only coupons will be accepted as issued by the School.
- (9) The School reserves the right to terminate the Contract / Agreement at any time during the year without assigning any reasons whatsoever, with no liability on School's part. The Supplier / Vendor can terminate the Contract/Agreement with two months written notice, specifying reasons. In the event of termination of Contract /Agreement by the Vendor without the written consent of the School, the interest free security deposit will not be refunded rather will stand forfeited in favour of the School.
- (10) All statutory compliances with regard to payment of Government taxes, duties and other levies shall be the sole responsibility of the Vendor /Supplier only, including complete adherence to all Government and State Rules and Regulations.
- (11) All branded products should have the manufacturing date, expiry date, etc., clearly mentioned on the packing.
- (12) The Contract of running the Tuck Shop is for the period of April 1, 2020 to March 31, 2021 if not terminated earlier or curtailed in between.
- (13) All Tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft in the name of "The Headmaster, The Doon School" of Rs.10,000/- (Ten Thousand only) as Earnest Money. The Earnest Money will be refunded to unsuccessful Tenderers. The Earnest Money of successful Tenderers will be retained. Please attach photocopy of following documents with the Tender Form :-
(A) GST No. (B) PAN Card (C) FSSAI Food license certificate.

It is made clear that The Doon School reserves the right to accept or reject the bid/tender of any Tenderer without assigning any reason there for. The School, equally reserves its right to cancel, withdraw the Tender, or even to amend or modify the terms of the Tender at any time subject to its discretion and without assigning any reason.


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