



THE
DOON
SCHOOL

THE DOON SCHOOL, DEHRA DUN – 248001

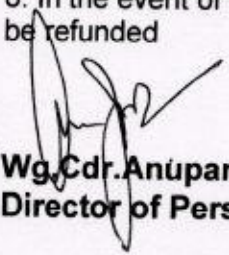
TENDER FORM FOR THE SUPPLY OF Text Books

Duration of Supply 01-APRIL- 2020 TO 31-MARCH-2021

Terms & Conditions of the Contract:

THE DOON SCHOOL, DEHRA DUN – 248001

1. All tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft in the name of "The Headmaster, The Doon School" of Rs. 10000/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.
2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.
4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.
5. Delivery van and items supply containers / box should be clean and hygienic as per the food standard.
6. Abiding by the government rules and regulations single use plastic should be avoided.
7. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
8. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded


Wg. Cdr. Anupama Joshi (Retd.)
Director of Personnel

The Doon School
Mall Road
Dehradun, UK 248001
India

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Fax: +91 135 2757275
Email: info@doonschool.com
www.doonschool.com



Indian Public Schools' Society Registered office: The Doon School, Chandbagh,
Dehradun, Uttarakhand. Corporate Identification Number: U99999UR1928NPL002455



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The Doon School, Dehra Dun

Tender Form for providing TEXT BOOKS for the period April 1, 2020 to March 21, 2021 at The Doon School, Mall Road, Dehradun

S.No.	Details	Date
1	Last date of submitting the Tender Form	07-01-2020
2	Days of submitting the Tender Form	Monday to Friday
3	Timing of submission the Tender Form	10:00 a.m to 4:30 P.m.
4	Place of submitting the Tender Form	Main Gate of The Doon School
5	Date of opening of Tender Form	16-01-2020
6	Timing of opening of Tender Form	3:00 P.m
7	Place of opening of Tender Form	DA's office

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR TEXT BOOKS" and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN
- 2 Tender sent by other means will not be accepted in any case

Wg.Cdr.Anupama Joshi (Retd.)
Director of Personnel



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Tender Form for the supply of Text Books at the Book Store for the period from April 1, 2020 to March 31 2021
at The Doon School, Mall Road, Dehradun

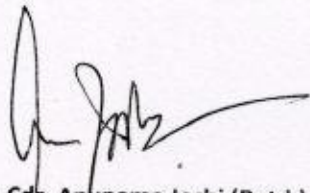
S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Name of the contact person	
4	Telephone / Mobile No.	
5	E-mail	
6	Regn. No. of the firm (Submit copy of registration no. certificate)	
7	GST No. of the firm (Submit copy of GST Registration certificate)	
8	Permanent Account Number of the company (Submit copy of PAN)	
9	EPF Registration No. (Submit copy of EPF Registration certificate)	
10	ESI Registration No. (Submit copy of ESI Registration certificate)	

Note :- Which one is not applicable please mention NA in that column.

UNDERTAKING :-

- 1 The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
- 2 The rates quoted by me are valid and binding upon me for the entire period of contract.
- 3 I/We give the rights to the Bureau to forfeit the security money deposit by me/us in case of breach of conditions of Contract.

(Signature and seal of the firm)


Wg. Cdr. Anupama Joshi (Retd.)
Director of Personnel)

Details of attached Bank Draft of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Tender of supply of	TEXT BOOK
5	D.D. / Cheque No.	
6	Date of D.D. / Cheque	
7	Name of Bank	
8	Earnest Money amount	

(Signature and seal of the firm)



To,
Director of Finance,
The Doon School,
Mall Road,
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

If filed then,

- a) We have filed memorandum with the notified Government Authority on _____(DD/MM/YY)(Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro

II. Small

III. Medium

ForName of Supplier

(Authorised Signatory)



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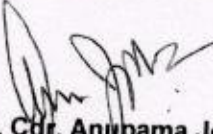
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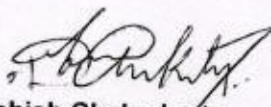
Tender Form for the supply of Text Books at the Book Store for the period from April 1, 2020 to March 31 2021 at The Doon School, Mall Road, Dehradun

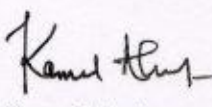
S.No.	Name Of Publishers	Handling Charges	Discount on MRP
1	Avichal Publishing Co.		
2	Bloomsbury India & International		
3	Cambridge University Press - UK		
4	Cambridge University Press-India		
5	Cengage Learning International		
6	Cengage Learning India Private Limited		
7	Dhanpat Rai & Co.		
8	Diffusion		
9	Evergreen Publications		
10	Frank Brothers		
11	Goyal Brother Prakashan		
12	Goyal Foreign Languages Publisher		
13	Haese and Harris publication, Australia		
14	Harper Collins-Global & Collins/William Collins		
15	Harper Collins-India		
16	Harvard Univ Press		
17	Hodder Education publisher		
18	Hueber Publications-Global		
19	IBID Press, Australia		
20	Inter University Press		
21	ISC Council Text Book		
22	Jones & Bartlett		
23	Kalyani Publishers		
24	Klett Publications-Global		
25	Macmillan Palgrave		

JKS

26	Mc Graw Hill India		
27	McGraw Hill Education International		
28	Nageen Prakashan		
29	NCERT Books		
30	Nelson Thrones pub (Now a part of OUP)		
31	New Sarawati House Publishers Pvt Ltd		
32	Nick Hern Books-UK		
33	Orient Blackswan Pvt. Ltd		
34	Oxford University Press-Global		
35	Oxford University Press-India HE		
36	Oxford University Press-School		
37	Pan Macmillan India/UK/US		
38	Pearson Education India		
39	Pearson Education Publishers-Global		
40	Penguin Random House UK/US		
41	Penguin Random House-India		
42	Rajpal & Sons		
43	S. Chand		
44	Shing Lee Publications, Singapore		
45	Sterling		
46	Viva Book HE		
47	Viva Books School		


Wg. Cdr. Anupama Joshi (Retd.)
 Director of Personnel


Debashish Chakrabarty
 Deputy Head (Academics)


Kamal Ahuja
 Deputy Headmaster