



THE  
DOON  
SCHOOL

THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF

Atta / Dals / Spices etc.

Duration of Supply 01-APRIL- 2021 TO 31-MARCH-2022

**Terms & Conditions of the Contract:**

1. All tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft / Cheque in the name of "The Headmaster, The Doon School" of Rs. 30,000/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.

2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.

3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.

4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.

5. Delivery van and items supply containers / box should be clean and hygienic as per the food standard.

6. Abiding by the government rules and regulations single use plastic should be avoided.

7. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.

8. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

  
Gp. Capt. Sandeep Sethi (Retd.)  
Director Administrative Affairs

The Doon School  
Mall Road  
Dehradun, UK 248001  
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## The Doon School, Dehra Dun

Tender Form for providing / supply of Atta / Dal / Spices at The Doon School  
duration of contract period from April 1, 2021 to March 31, 2022

S.No.	Details	Date
1	Last date of submitting the Tender Form	27-01-2021
2	Days of submitting the Tender Form	Monday to Sunday
3	Timing of submission the Tender Form	10:00 A.M. to 5:00 P.M.
4	Place of submitting the Tender Form	In sealed drop box kept with the security at the main gate of the Doon School
5	Date of opening of Tender Form	28-01-2021
6	Timing of opening of Tender Form	11:00 a.m
7	Place of opening of Tender Form	Office of Director Administrative Affairs

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF \_\_\_\_\_ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN
- 2 Tender sent by other means will not be accepted in any case

  
Gp. Capt. Sandeep Sethi (Retd.)  
Director Administrative Affairs

## SCHEDULE FOR THE OPENING OF TENDER

The schedule of tender opening at the Office of Director Administrative Affairs will be as follows

**Thursday, January 28, 2021 at 11:00 a.m.**

**Central Dining Hall :-** Fish, Eggs, Milk, Milk Products, Tofu (Soya Paneer), Bread, Bakery Products, Sweets & Namkeen, Vegetables, Fruits, Atta, Dals/ Spices/ Pickles, Groceries & Provisions- Coffee/ Cereals, Butter/Squash/Jams etc. Mutton & Keema- Halal & Jhatka and Chicken Halal and Jhatka, Frozen Chicken – Jhatka and Halal and Soya Seekh Kebab

**Friday, January 29, 2021 at 11:00 a.m.**

**Workshop & Maintenance:-** Electrical Items, Sanitary & Plumbing Items, Glass, Plywood, Chemicals and Hardware

**Saturday, January 30, 2021 at 11:00 a.m.**

Crockery (Kitchen Utensils)

**Monday, February 1, 2021 at 11:00 p.m.**

**General Store:-** Printing office & School Stationery, Printing Works,

**Monday, February 1, 2021 at 3:00 p.m.**

**General Store:-** Toiletry and Mis. Items, and other items- Soap/ Shampoo/ Tooth paste/ Tooth brush/ Oil etc.

**Tuesday, February 2, 2021 at 11:00 a.m.**

Computer Ink Cartridges

**Tuesday, February 2, 2021 at 3:00 p.m.**

Art Materials

**Wednesday, February 3, 2021 at 11:00 a.m.**

School Text Books

**Wednesday, February 3, 2021 at 3:00 p.m.**

Running of School Tuck shop

**Thursday, February 4, 2021 at 11:00 a.m.**

Tentage Services

**Thursday, February 4, 2021 at 3:00 p.m.**

Audio Visual Services

**Friday, February 5, 2021 at 11:00 a.m.**

Readymade Garments

**Friday, February 5, 2021 at 3:00 p.m.**

School Uniforms- Winter Uniforms, Summer Uniforms,

Staff Uniforms

**Saturday, February 6, 2021 at 11:00 a.m.**

Dry Cleaning

**Saturday, February 6, 2021 at 12:00 a.m.**

Laundry

  
Gp. Capt. Sandeep Sethi (Retd.)  
Director Administrative Affairs

To,  
Director of Finance,  
The Doon School,  
Mall Road,  
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

If filed then,

- a) We have filed memorandum with the notified Government Authority on \_\_\_\_\_ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro ☐

II. Small ☐

III. Medium ☐

For ~~Name of Supplier~~

(Authorised Signatory)





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S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Name of the contact person	
4	Telephone / Mobile No.	
5	E-mail	
6	Regn. No. of the firm (Submit copy of registration no. certificate)	
7	GST No. of the firm (Submit copy of GST registration no. certificate)	
8	Permanent Account Number of the company (Submit copy of PAN )	
9	Micro,Small and Medium Ent. Reg. no. (Submit copy of MSME registration no. certificate)	
10	FSSAI Licence No. (Submit copy of FSSAI Licence no. certificate)	
11	EPF Registration No. (Submit copy of EPF registration no. certificate)	
12	ESI Registration No. (Submit copy of ESI Registration certificate)	
13	Registration No. of registered under Private Security Agencies (Regulation) Act 2005 (Submit copy of PSAR certificate)	
14	Registration no. of Labour Licence (Submit copy of labor licence certificate)	

Note :- (1) Which one is not applicable please mentioned NA in this column.  
(2) Please attach one cancelled cheque

(Signature and seal of the firm)

## Details of attached Bank Draft of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Tender of supply of	
5	D.D. / Cheque No.	
6	Date of D.D. / Cheque	
7	Name of the Bank	
8	Earnest Money Amount	

(Signature and seal of the firm)



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## The Doon School, Dehra Dun

Tender Form for the Supply of **ATTA / DALs / SPICES / PICKLE etc.** duration of supply

April 1, 2021 to March 31, 2022

Name of Tenderer :-

Address of Tenderer :-

Telephone No. :-

GST No. :-

S.No.	Item	Make	Unit	Requirement (Approx)	Rate (In RS.)
1	Kaju (2 Tukra)		KG	300	
2	Rajma (Chitra)		KG	1500	
3	Kabuli Channa		KG	1500	
4	Moong Washed		KG	1000	
5	Arhar		KG	1200	
6	Urd Whole		KG	1000	
7	Maida		KG	3600	
8	Urd Washed		KG	750	
9	Magaz		KG	300	
10	Atta-Basanti		KG	3000	
11	Malka		KG	800	
12	Besan		KG	1000	
13	Dal Channa		KG	800	
14	Nutrela Small		KG	300	
15	Large Elachi Whole		KG	25	
16	Gur		KG	1000	
17	Coconut Powder		KG	200	
18	Salt	TATA-iod.	KG	1800	
19	Mustard Oil		TIN	50	
20	Kala Channa		KG	350	
21	Zeera Whole		KG	75	
22	Urd Chilka		KG	200	
23	Imli without seeds		KG	200	
24	Peanut (Kachi)		KG	200	
25	Masur Whole		KG	200	
26	Lobia		KG	200	
27	Anardana		KG	25	
28	Moong Whole		KG	125	
29	Sabudana		KG	100	
30	Khus Khus		KG	25	
31	Sewain		PKT	150	
32	Poha		KG	150	
33	Kishmish		KG	20	
34	Sooji		KG	150	
35	Loong		KG	5	
36	Dalia Rosted		KG	100	
37	Ajinomotto		KG	25	
38	Dhania Whole (Coriander)		KG	25	
39	Saunf Thick		KG	25	
40	Red Chillies Whole		KG	20	
41	Soya Bean		KG	50	
42	Methi Dana		KG	30	

43	Dalda	KG	200
44	Desi Ghee	KG	40
45	Moong Chilka	KG	100
46	Rai	KG	15
47	Sarsodana	KG	10
48	Ajwain	KG	25
49	Dal Chini	KG	20
50	Jaivriti	KG	15
51	Jaiphal	KG	3
52	Bhuna Channa	KG	20
53	Makhana	KG	5
54	Achari Masala	KG	10
55	Chirongi	KG	5
56	Cooking Soda	KG	3
57	Kalongi	KG	3
58	Tej Patta	KG	25
59	Boora	KG	10
60	Badam	KG	5
61	Rice Atta	KG	50
62	Makki Ka Atta	KG	20
63	Hari Illachi	KG	15
64	Black Salt	KG	15
65	Coconut Whole	KG	5
66	White Till	KG	25
67	Jakhya	KG	5
68	Pista	KG	5
69	Baking Powder	Pkt	50
70	Papad (Sri Ram)	KG	75
71	Papad South Indian	Pkt	50
72	Heeng Loose Granules (10 gm pkt)	Pkt	300
73	Black Pepper Whole	KG	5
74	Kesar in 1 gm Pkt	PKT	10
75	Sooji bombay Rawa	KG	25
76	Ararot	KG	25
77	Chuwara	KG	2
78	Kherbujey k Beej	KG	2
79	Star Anise	KG	0.500
80	Piplee	KG	0.5
81	Kulath ki dal	KG	100
82	Dosa (Mix)	KG	300

**Note :- All Dals should be cleaned and supplied in 5 kg. packing**

**Gp. Capt. Sandeep Sethi (Retd.)**  
**(Director Administrative Affairs)**

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The Indian Public Schools' Society. Registered office: The Doon School, Chandbagh,  
Dehradun, Uttarakhand. Corporate Identification Number: U99999UR1928NPL002455





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## The Doon School, Dehra Dun

Tender Form for the Supply of **SPICES BRANDED (MASALA)** duration of supply  
1 April, 2021 to March 31, 2022

Name of Tenderer :-

Address of Tenderer :-

Telephone No. :-

GST No. :-

S.No.	Item	Make	Unit	Requirement (Approx)	Discount On MRP
1	Jeera Powder (Cumin)		KG	200	
2	Black Pepper Powder		KG	100	
3	Dhania Powder (Coriander)		KG	200	
4	Red Chilles Powder		KG	150	
5	Kashmiri Mirch Powder		KG	100	
6	Haldi Powder (Turmeric)		KG	100	
7	Kitchen King		KG	100	
8	Chaat Masala		KG	60	
9	Sambhar Masala		KG	20	
10	Pao Bhaji Masala		KG	20	
11	Rajma Masala		KG	40	
12	Meat Masala		KG	20	
13	Chicken Masala		KG	20	
14	Choley Masala		KG	20	
15	Kasoori Methi		KG	40	
16	Sonth Powder		KG	10	
17	White Pepper Powder		KG	10	
18	Amchur Powder		KG	5	
19	Tea Masala		KG	5	

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(Director Administrative Affairs)

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## The Doon School, Dehra Dun

Tender Form for the Supply of **ATTA ORGANIC** duration of supply  
April 1, 2021 to March 31, 2022

Name of Tenderer :-

Address of Tenderer :-

Telephone No. :-

GST No. :-

S.No.	Item	Make	Unit	Requirement (Approx)	Rate (In RS.)
1	Atta Organic		KG	15000	

*[Signature]*  
**Gp. Capt. Sandeep Sethi (Retd.)**  
**(Director Administrative Affairs)**

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