



THE
DOON
SCHOOL

THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF

A.V. Services

Duration of Supply 01-APRIL- 2021 TO 31-MARCH-2022

Terms & Conditions of the Contract:

1. All tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft / Cheque in the name of "The Headmaster, The Doon School" of Rs. 10,000/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.
2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.
4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.
5. Delivery van and items supply containers / box should be clean and hygienic as per the food standard.
6. Abiding by the government rules and regulations single use plastic should be avoided.
7. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
8. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

The Doon School
Mall Road
Dehradun, UK 248001
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www.doonschool.com






THE
DOON
SCHOOL

The Doon School, Dehra Dun

Tender Form for providing / supply of A.V. Services at The Doon School
duration of contract period from April 1, 2021 to March 31, 2022

S.No.	Details	Date
1	Last date of submitting the Tender Form	27-01-2021
2	Days of submitting the Tender Form	Monday to Sunday
3	Timing of submission the Tender Form	10:00 A.M. to 5:00 P.M.
4	Place of submitting the Tender Form	In sealed drop box kept with the security at the main gate of the Doon School
5	Date of opening of Tender Form	4-2-2021
6	Timing of opening of Tender Form	3.00 PM.
7	Place of opening of Tender Form	Office of Director Administrative Affairs

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF _____ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN
- 2 Tender sent by other means will not be accepted in any case


Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

SCHEDULE FOR THE OPENING OF TENDER

The schedule of tender opening at the Office of Director Administrative Affairs will be as follows

Thursday, January 28, 2021 at 11:00 a.m.

Central Dining Hall :- Fish, Eggs, Milk, Milk Products, Tofu (Soya Paneer), Bread, Bakery Products, Sweets & Namkeen, Vegetables, Fruits, Atta, Dals/ Spices/ Pickles, Groceries & Provisions- Coffee/ Cereals, Butter/Squash/Jams etc. Mutton & Keema- Halal & Jhatka and Chicken Halal and Jhatka, Frozen Chicken – Jhatka and Halal and Soya Seekh Kebab

Friday, January 29, 2021 at 11:00 a.m.

Workshop & Maintenance:- Electrical Items, Sanitary & Plumbing Items, Glass, Plywood, Chemicals and Hardware

Saturday, January 30, 2021 at 11:00 a.m.

Crockery (Kitchen Utensils)

Monday, February 1, 2021 at 11:00 p.m.

General Store:- Printing office & School Stationery, Printing Works,

Monday, February 1, 2021 at 3:00 p.m.

General Store:- Toiletry and Mis. Items, and other items- Soap/ Shampoo/ Tooth paste/ Tooth brush/ Oil etc.

Tuesday, February 2, 2021 at 11:00 a.m.

Computer Ink Cartridges

Tuesday, February 2, 2021 at 3:00 p.m.

Art Materials

Wednesday, February 3, 2021 at 11:00 a.m.

School Text Books

Wednesday, February 3, 2021 at 3:00 p.m.

Running of School Tuck shop

Thursday, February 4, 2021 at 11:00 a.m.

Tentage Services

Thursday, February 4, 2021 at 3:00 p.m.

Audio Visual Services

Friday, February 5, 2021 at 11:00 a.m.

Readymade Garments

Friday, February 5, 2021 at 3:00 p.m.

School Uniforms- Winter Uniforms, Summer Uniforms,

Staff Uniforms

Saturday, February 6, 2021 at 11:00 a.m.

Dry Cleaning

Saturday, February 6, 2021 at 12:00 a.m.

Laundry


Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

To,
Director of Finance,
The Doon School,
Mall Road,
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

If filed then,

- a) We have filed memorandum with the notified Government Authority on _____ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro ☐

II. Small ☐

III. Medium ☐

For ~~Name of Supplier~~

(Authorised Signatory)

S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Name of the contact person	
4	Telephone / Mobile No.	
5	E-mail	
6	Regn. No. of the firm (Submit copy of registration no. certificate)	
7	GST No. of the firm (Submit copy of GST registration no. certificate)	
8	Permanent Account Number of the company (Submit copy of PAN)	
9	Micro, Small and Medium Ent. Reg. no. (Submit copy of MSME registration no. certificate)	
10	FSSAI Licence No. (Submit copy of FSSAI Licence no. certificate)	
11	EPF Registration No. (Submit copy of EPF registration no. certificate)	
12	ESI Registration No. (Submit copy of ESI Registration certificate)	
13	Registration No. of registered under Private Security Agencies (Regulation) Act 2005 (Submit copy of PSAR certificate)	
14	Registration no. of Labour Licence (Submit copy of labor licence certificate)	

Note :- (1) Which one is not applicable please mentioned NA in this column.
(2) Please attach one cancelled cheque

(Signature and seal of the firm)

Details of attached Bank Draft of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Tender of supply of	
5	D.D. / Cheque No.	
6	Date of D.D. / Cheque	
7	Name of the Bank	
8	Earnest Money Amount	

(Signature and seal of the firm)

Tender Form for providing A. V. Services on hire basis for the period April 1, 2021

to March 31, 2022 at The Doon School, Mall Road, Dehradun

S.No.	Items	Make	Watts	Qty	Rate per day
A	Video Equipment				
1	LED Wall (10"X 8") P 6			1	
2	LED Wall (20"X 8") P 6			1	
3	Video Mixer for LIVE Mixing			1	
4	LED Display (50") with Stand			1	
5	Multimedia Projector including Rear Screen (8"X 6")			1	
6	Wooden frame with black cloth of 10"X 10" with back projection screen (8 x6)			1	
7	Screen Size: 8"X 6" with Tripod Stand			1	
8	Screen Size: 6"X 4" with Tripod Stand			1	
9	HD Video Camera with recording			1	
10	VGA Splitter (1 in 8 out)			1	
11	Video Splitter (1 in 8 out)			1	
B	Speakers				
1	Speaker (225) dual 15"	JBL JRX	500 Watt	1	
2	Speaker (525) dual 15"	JBL MRX	800 Watt	1	
3	Speaker (725) dual 15"	JBL SRX	1200 Watt	1	
4	Speaker line array (932 la) single 12"	JBL VRX	1200 Watt	1	
5	Line array truss stand	JBL VRX		1	
6	Stage monitor (915) single 15"	JBL VRX	800 Watt	1	
7	Stage monitor (715) single 15"	JBL PRX	1500 Watt	1	
8	Speaker V45 dual 15"	RCF	1500 Watt	1	
9	Speaker (stage opera) dual 15"	DB	800 Watt	1	
10	Speaker (12" single	AHUJA	150 Watt	1	
11	Speaker (15" single)	AHUJA	300 Watt	1	
12	Speaker (15" single) Viva	AHUJA	500 Watt	1	
13	Speaker (15" double)	AHUJA	700 Watt	1	
14	Speaker stand			1	
C	Subwoofers				
1	Sub Bass been dual 18"	JBL SRX	1600 Watt	1	
2	Sub Bass been dual 18"	JBL STX	2000 Watt	1	
3	Sub Bass been stage opera 18" single	DB / DR	800 Watt	1	
D	Amplifier				
1	XTI 6002 Stereo	CROWN	6000 Watt	1	
2	XTI 4000 Stereo	CROWN	4000 Watt	1	
3	RMX 5050A Stereo	QSC	5000 Watt	1	
4	RMX 4050A Stereo	QSC	4500 Watt	1	
5	P2 . 0 Stereo	STUDIO/MASTER	2000 Watt	1	
6	Amplifier	AHUJA	250 Watt	1	
7	Amplifier	AHUJA	500 Watt	1	
E	Audio Management System				
1	Drive rack 260	DBX		1	
2	Drive rack venue 360	DBX		1	
3	Advanced feed back destroyer	DBX		1	
4	Echo effect	ALISES		1	

5	Active D.i box	BSS		1	
6	Dvd player	PHILIPS / UNIVERSAL		1	
7	Laptop	DELL / HP / LENOVO		1	
F	Sound Mixers				
1	GB 8 44 Channel	SOUND CRAFT		1	
2	Digital Mixer SI Impact 40 Line	SOUND CRAFT		1	
3	L II 7 (32 Line)	SOUND CRAFT		1	
4	MFX (20 line)	SOUND CRAFT		1	
5	MXF (20 Line)	SOUND CRAFT		1	
6	MG 206 (16 Line)	YAMAHA		1	
7	MGP32X (32 Line)	YAMAHA		1	
8	MGP 16 (24 Line)	YAMAHA		1	
9	MG 20XU (16 Line)	YAMAHA		1	
10	8 Channel	STUDIO/MASTER / AHUJA		1	
11	16 Chanel	STUDIO/MASTER / AHUJA		1	
12	Dj mixer 3 channel	BEHRINGER		1	
G	Mikes				
1	SM 58 vocal microphone	SHURE		1	
2	SM 57 Instrument	SHURE		1	
3	Drum Kit 6 piece mic	AKG		1	
4	Drum Kit 7 piece mic	AKG		1	
5	Touch mic	AKG		1	
6	1000 No	AHUJA		1	
7	E9455 cardioid	SENNHEISER		1	
8	100 Series wireless mic WXXS	SENNHEISER		1	
9	Cordless mic 58	SHURE		1	
10	Gooseneck	SHURE		1	
11	Gooseneck	AHUJA	48v	1	
12	Gooseneck	DJ PLUS		1	
13	Gooseneck	LANE		1	
14	Headband mic	AKG / SENNHEISER		1	
15	Foot mic for play	CROWN		1	
16	Foot mic for play	BEYER DYNAMIC	48v	1	
17	Wireless mic	DB		1	
17	Wireless mic	STUDIO/MASTER	48V	1	
18	Wireless mic	DJ PLUS		1	
19	Clip mic WXXS	AKG		1	
20	Clip mic	DB TECHNOLOG		1	
21	Condenser Mic	AKG	48 V	1	
H	Lights				
1	M-10 Light		1000 Watt	1	
2	Par can Light	GE-UK	1000 Watt	1	
3	Led par can (RGB) s 033	STAN	200 Watt	1	
4	Led par can (RGB W)	STAN	300 Watt	1	
5	Spot light warm yellow 26 degree	PRO	1000 Watt	1	
6	Follow spot (RGBW) 10R	STAN	1000 Watt	10	
7	10r Sharpie	STAN	1000 Watt	1	
8	Bulb holder with wire		15 Watt	1	
9	Light mixer D.M X512	MPRO		1	
10	Pilot mixer 2000 DMX	STAN		1	
11	Lose dimmer	STAN	1000 Watt	1	
12	Dimmer pack	STAN	24 KW	1	
13	Light Spillter	STAN		1	

14	Change Over	HAVELLS	63 AMP	1	
15	Stablizer normal		5 KW	1	
16	Stablizer	SERVO	5 KW	1	
17	Stablizer	SERVO	10 KW	1	
18	UPS	NUMERIC	1 KW	1	
19	Extension board			1	
20	16mm Main cable (50 meter) 3 phase	HAVELLS		1	
21	100 amp mcp	HAVELLS		1	
22	Light Stand with bar			1	
23	Light truss setup (size 20x50)			1	
24	Manual light mixer			1	
25	Flicker light bulb		1500 Watt	1	
26	Laser light	MPRO	100 Watt	1	
27	Fog machine	STAN	900 Watt	1	
28	Neon light	HAVELLS	20 Watt	1	
29	Mirror ball light 24"			1	
I	Lights Wires				
1	Four core	HAVELLS	1.5 mm	1	
2	Speaker cable	HAVELLS	2.5mm	1	
3	Mic cable	FALCON		1	
4	Sanke cable 32 line (50 meter)	FALCON		1	
5	Aux cable for guitar keyboard etc	FALCON		1	
6	EP aux cable xlr	FALCON		1	
7	Mic stand			1	
8	Light wire	HAVELLS	1 mm	1	
9	3 phase power boards		125 amp	1	


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The Indian Public Schools' Society, Registered office: The Doon School, Chandbagh,
Dehradun, Uttarakhand. Corporate Identification Number: U95999UR1929NPL002455



**Tender Form for providing A V Services on hire basis for the period April 1, 2021
to March 31, 2022 at The Doon School, Mall Road, Dehradun**

Terms & Conditions :-

- 1 Please quote the rates inclusive all taxes with set up cost man power and cartage etc.
- 2 Please quote the rate item wise otherwise tender will be rejected.
- 3 The rates are to be quoted in the prescribed proforma only
- 4 Entire work should be completed a day before for which no extra payment will be made.
- 5 Payment will be released against satisfactory completion of event and duly certified by the Event Incharge and Manager Admin.
- 6 The applicant shall ensure that all statutory compliances for its personnel are its responsibilities.
- 7 All statutory taxes/fees of any kind shall be borne by the applicant.
- 8 Income tax, surcharge, labour welfare cess as applicable shall be recovered from the bills of the selected tenderer.
- 9 Incomplete Documents will be rejected. It is in the interest of perspective applicants that they may inspect the proposed premises before submitting the bid.
- 10 The applicant should be in the business of providing PA System / AV services for a minimum period of 7 years and prior experience of institutional services, Govt.organisations etc.proof of the same should be enclosed.
- 11 The doon school will not be responsible for any damage to the items on account of fire, theft, riots or otherwise.
- 12 All the equipments to be used during the programe should be in perfect condition. The Doon School reserves the right to ask for replacement of any material found unfit for the programe and the successful bidder has to replace the same within one Hour.
- 13 The quality of the equipment and lights arrangement etc. should be in good/new condition
- 14 The selected tenderer shall not employ persons below the age of 16 years
- 15 The minimum turnover of the tenderer should be Rs.20.00 lacs per annum for last three years. The proof of turn over duly certified by the chartered accountant during the last three years.
- 16 The Doon School reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in


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