



THE
DOON
SCHOOL

THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF

Groceries & Provisions

Duration of Supply 01-APRIL- 2021 TO 31-MARCH-2022

Terms & Conditions of the Contract:

1. All tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft / Cheque in the name of "The Headmaster, The Doon School" of Rs. 40,000/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.
2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.
4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.
5. Delivery van and items supply containers / box should be clean and hygienic as per the food standard.
6. Abiding by the government rules and regulations single use plastic should be avoided.
7. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
8. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

The Doon School
Mall Road
Dehradun, UK 248001
India

Phone: +91 135 2526400
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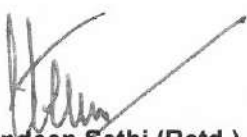
THE
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SCHOOL

The Doon School, Dehra Dun

Tender Form for providing / supply of groceries and provisions at The Doon School
duration of contract period from April 1, 2021 to March 31, 2022

S.No.	Details	Date
1	Last date of submitting the Tender Form	27-01-2021
2	Days of submitting the Tender Form	Monday to Sunday
3	Timing of submission the Tender Form	10:00 A.M. to 5:00 P.M.
4	Place of submitting the Tender Form	In sealed drop box kept with the security at the main gate of the Doon School
5	Date of opening of Tender Form	28-01-2021
6	Timing of opening of Tender Form	11.00 a.m.
7	Place of opening of Tender Form	Office of Director Administrative Affairs

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF _____ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN
- 2 Tender sent by other means will not be accepted in any case


Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

SCHEDULE FOR THE OPENING OF TENDER

The schedule of tender opening at the Office of Director Administrative Affairs will be as follows

Thursday, January 28, 2021 at 11:00 a.m.

Central Dining Hall :- Fish, Eggs, Milk, Milk Products, Tofu (Soya Paneer), Bread, Bakery Products, Sweets & Namkeen, Vegetables, Fruits, Atta, Dals/ Spices/ Pickles, Groceries & Provisions- Coffee/ Cereals, Butter/Squash/Jams etc. Mutton & Keema- Halal & Jhatka and Chicken Halal and Jhatka, Frozen Chicken – Jhatka and Halal and Soya Seekh Kebab

Friday, January 29, 2021 at 11:00 a.m.

Workshop & Maintenance:- Electrical Items, Sanitary & Plumbing Items, Glass, Plywood, Chemicals and Hardware

Saturday, January 30, 2021 at 11:00 a.m.

Crockery (Kitchen Utensils)

Monday, February 1, 2021 at 11:00 p.m.

General Store:- Printing office & School Stationery, Printing Works,

Monday, February 1, 2021 at 3:00 p.m.

General Store:- Toiletry and Mis. Items, and other items- Soap/ Shampoo/ Tooth paste/ Tooth brush/ Oil etc.

Tuesday, February 2, 2021 at 11:00 a.m.

Computer Ink Cartridges

Tuesday, February 2, 2021 at 3:00 p.m.

Art Materials

Wednesday, February 3, 2021 at 11:00 a.m.

School Text Books

Wednesday, February 3, 2021 at 3:00 p.m.

Running of School Tuck shop

Thursday, February 4, 2021 at 11:00 a.m.

Tentage Services

Thursday, February 4, 2021 at 3:00 p.m.

Audio Visual Services

Friday, February 5, 2021 at 11:00 a.m.

- Readymade Garments

Friday, February 5, 2021 at 3:00 p.m.

School Uniforms- Winter Uniforms, Summer Uniforms,

Staff Uniforms

Saturday, February 6, 2021 at 11:00 a.m.

Dry Cleaning

Saturday, February 6, 2021 at 12:00 a.m.

Laundry


Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

To,
Director of Finance,
The Doon School,
Mall Road,
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

If filed then,

- a) We have filed memorandum with the notified Government Authority on _____ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro ☐

II. Small ☐

III. Medium ☐

For ~~Name of Supplier~~

(Authorised Signatory)



S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Name of the contact person	
4	Telephone / Mobile No.	
5	E-mail	
6	Regn. No. of the firm (Submit copy of registration no. certificate)	
7	GST No. of the firm (Submit copy of GST registration no. certificate)	
8	Permanent Account Number of the company (Submit copy of PAN)	
9	Micro,Small and Medium Ent. Reg. no. (Submit copy of MSME registration no. certificate)	
10	FSSAI Licence No. (Submit copy of FSSAI Licence no. certificate)	
11	EPF Registration No. (Submit copy of EPF registration no. certificate)	
12	ESI Registration No. (Submit copy of ESI Registration certificate)	
13	Registration No. of registered under Private Security Agencies (Regulation) Act 2005 (Submit copy of PSAR certificate)	
14	Registration no. of Labour Licence (Submit copy of labor licence certificate)	

Note :- (1) Which one is not applicable please mentioned NA in this column.
(2) Please attach one cancelled cheque

(Signature and seal of the firm)

Details of attached Bank Draft of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Tender of supply of	
5	D.D. / Cheque No.	
6	Date of D.D. / Cheque	
7	Name of the Bank	
8	Earnest Money Amount	

(Signature and seal of the firm)

Tender Form for the Supply of **Groceries and Provisions** duration
of supply April 1,2021 to March 31, 2022

Name of Tenderer
Address of Tenderer

Telephone No.
Registration No./UATT No.

S.No.	Items	Brand	UMO	Qty	Rate
1	Imported Pasta/Fuessli Plain	Arbella	Kg	500	
2	Spaghetti Imported	Arbella	Kg	300	
3	Mix Fruit Jam	Druk	Kg	1000	
4	Frozen Peas	Mothers Farm	Kg	1200	
5	Squash All Varieties	Druk	Btls	200	
6	Corn Flakes	Rich Diet	Kg	600	
7	Frozen Corn	Corn Pure	Kg	600	
8	Mayonaise	Vivan	Kg	400	
9	Honey	Nature Pure	Kg	300	
10	Tomato Puree	Druk	Tin	500	
11	Imported Pasta/Fuessli Coloured	Arbella	Kg	75	
12	Custard Powder	Eagle	Kg	200	
13	Green Chilli/Lime Pickle	Druk	Kg	300	
14	Chilli Sauce	Druk	Btls	400	
15	Corn Flour	Eagle	Kg	350	
16	Soya Sauce	Druk	Btls	300	
17	Tea Bag	Typhoo/Tetley	Pkts	200	
18	Vinegar	Solar	Btls	450	
19	Red Pepper Sauce	Fun Foods	Btls	250	
20	Black Olive 500 gms	Olicoop	Btls	200	
21	Oregano Herb	Viva	Kg	20	
22	Mustard Sauce	Vivan	Kg	60	
23	Macaroni	MTR	Kg	100	
24	Sweet Corn	Druk	Tin	100	
25	Icing Sugar	Eagle	Kg	200	
26	Jelly	Eagle	Kg	75	
27	Tomato Sauce	Veeba	Btls	2000	
28	Wheat Pasta	Arbella	Kg	500	
29	Wheat Spaghetti	Arbella	Kg	300	
30	Chilli Flakes	Arbella	Kg	100	
31	Chocolate Assorted	Nestle/Cadbury	Nos	6000	
32	Suger Cube	Daurala	Pkts	50	
33	Baked Beans	Druk	Tin	200	
34	Green Tea (tea bag)	Tulsi	Box	15	
35	Suger Free	Cadila	Nos	5	
36	Tonic Water	Coke	Tin	48	
37	Suger Sachet	Daurala	Pkts	6	
38	Milk Sachet	Nestle	Pkts	6	
39	Tomato Sachet	Viva	Pkts	6	
40	Fox Mouth Freshner	Nestle	Tin	4	
41	Mentos Mouth Freshner	Perfetti	Jar	4	
42	Paprika Powder	Viva	Kg	2	
43	Mixed Herb	Viva	Kg	10	
44	Rosemary	Viva	Kg	5	
45	Thyme	Viva	Kg	2	
46	Garlic Powder	Viva	Kg	6	
47	Garlic Granules	Viva	Kg	6	
48	Pizza Mix	Viva	Kg	12	

49	Onion Powder	Viva	Kg	6
50	Soda Bottles (500 ml.)	Kinley	Btls	48
51	Soft Drinks 500 ml	coke	Btls	18
52	Soft Drinks 1 ltrs	coke	Btls	12
53	Soft Drinks 2 ltrs.	coke	Btls	12
54	Coke Cane	coke	Tin	48
55	Mineral Water 250 ml	Bislery / Bailey	Btls	84
56	Mineral Water 500 ml	Bislery / Bailey	Btls	72
57	Mineral Water 1 ltrs.	Bislery / Bailey	Btls	36
58	Mineral Water 2 ltrs.	Bislery / Bailey	Btls	24
59	Mango Pickles	Druk	KG	300
60	Mix Pickles	Druk	KG	300
61	Olive Oil		ltrs	20
62	Worcestershire Sauce	Bottle	Nos.	48
63	Coffee Premix	Nestle	Kg	100
64	Noodles		Kg	1000
65	French Fries	Mccain	Kg	500
66	Smiles	Mccain	Kg	500
67	Vegetable Patty	Mccain	Nos	5000
68	Chicken Patty	Venky's	Nos	3500

Sethi
Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs



The Indian Public Schools' Society Registered office: The Doon School, Chandbagh,
 Dehradun, Uttarakhand, India. Telephone: 0135 2757275

The Doon School
 Mall Road
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Tender Form for the Supply of **Groceries and Provisions** duration of supply April 1, 2021 to March 31, 2022

Name of Tenderer
Address of Tenderer

Telephone No. :-

GST No.:-

S.No.	Items	Brand	UMO	Qty	Discount on MRP
1	Appy/Frooti/Mango Tetra Packs	Parle	Nos.	75000	
2	Tropicana juice 200 ml Tetra Pack	Pepsico	Nos.	8000	
3	Real Juice 200 ml Tetra pack	Dabur	Nos.	8000	
4	Bounvita 1 Kg jar	Cadbury	Kg	1500	
5	Coffee	Sunrise	Kg	200	
6	Milk Powder	Amul	Kg	750	
7	Chocos	Rich Diet	Pkts	600	
8	Muesli 1 kg Jar	Harvest Crunch	Kg	150	
9	White Oats	Harvest Crunch	Jar	100	
10	Flavoured Cornflex	Kelloggs	Kg	500	
11	Nutella spread		Bottle	500	
12	Roohafza		Bottle	100	
13	Ice Tea	Nestle	Pkts	1600	
14	Choco & Vanilla fills	Kittaram agro	kg	600	
15	Coconut Milk		Tin	100	
16	Crush	Micpro	Bottle	300	
17	Rasna / Tang		Pack	100	
18	Nutrilite butter		Kg	300	
19	Peanut Butter	Fun Food	Kg	100	
20	Maggi Noodles - Atta	Nestle	Kg	1500	
21	Butter - Regular Pack	Amul	Kg	1000	
22	Butter - Institutional Pack	Amul		2000	
23	Panir	Amul	Kg	200	
24	Real/Tropicana Juice 1 lis. Pack		Pack	700	
25	Honey Loops	Killogs	Pack	400	
26	Cheese Spread	Amul/Mother Dairy	Nos.	600	
27	Cheese Slice	Amul/Mother Dairy	Nos.	8000	
28	Fresh Cream	Amul/Mother Dairy	Pack	800	
29	Cheese Block	Amul/Mother Dairy	kg.	600	
30	Mozzarella Cheese Shredded	Amul/Mother Dairy	kg.	300	
31	Condensed Milk	Milkmaid & Mithai Mate	Tin	600	
32	Wheat Brand	Bagery	kg.	500	
33	Gelatin (Veg)	eagle	kg.	10	
34	All Essance	Bush / Tree bird	Bottle	50	
35	Butter Milk 200 ml Tetra Pack	Amul	Nos.	15000	
36	Flavored Curd (Assorted)	Amul	Nos.	10000	

Note :- Please Quote Discount on MRP

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Tender Form for the Supply of **Ice Cream and Biscuits** duration of supply
April 1, 2021 to March 31, 2022

Name of Tenderer
Address of Tenderer

Telephone No.
Registration No./UATT No.

S.No.	Items	Brand	UMO	Qty	Discount on MRP
1	Ice Cream	Amul		3000	
2	Ice Cream	Mother Dairy		3000	
3	Ice Cream	Cream Bell		3000	
4	Ice Cream	kwality Wall		3000	
5	Biscuits	Britannia		5000	
6	Biscuits	Sun Feast		5000	

Note :- Please Quote Discount on MRP


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The Indian Public Schools' Society Registered office: The Doon School, Chandbagh,
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