THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF Vegetables

Duration of Supply 01-APRIL- 2021 TO 31-MARCH-2022

Terms & Conditions of the Contract:

1. All tenderer are required to deposit their tenders in sealed envelopes along with a Demand Draft / Cheque in the name of ‘The Headmaster, The Doon School’ of Rs. 10,000/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.

2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier’s bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.

3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster’s decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor’s bill, if a price higher than contracted is paid.

4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.

5. Delivery van and items supply containers / box should be clean and hygienic as per the food standard.

6. Abiding by the government rules and regulations single use plastic should be avoided.

7. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor’s challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.

8. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

The Doon School
Mall Road
Dehradun, UK 248001
India

Phone: +91 135 2526400
Fax: +91 135 2757275
Email: info@doonschool.com
www.doonschool.com
The Doon School, Dehra Dun

Tender Form for providing / supply of Vegetables at The Doon School
duration of contract period from April 1, 2021 to March 31, 2022

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Details</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Last date of submitting the Tender Form</td>
<td>27-01-2021</td>
</tr>
<tr>
<td>2</td>
<td>Days of submitting the Tender Form</td>
<td>Monday to Sunday</td>
</tr>
<tr>
<td>3</td>
<td>Timing of submission the Tender Form</td>
<td>10:00 A.M. to 5:00 P.M.</td>
</tr>
<tr>
<td>4</td>
<td>Place of submitting the Tender Form</td>
<td>In sealed drop box kept with the security at the main gate of the Doon School</td>
</tr>
<tr>
<td>5</td>
<td>Date of opening of Tender Form</td>
<td>28-01-2021</td>
</tr>
<tr>
<td>6</td>
<td>Timing of opening of Tender Form</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td>7</td>
<td>Place of opening of Tender Form</td>
<td>Office of Director Administrative Affairs</td>
</tr>
</tbody>
</table>

1. The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF ___________________" and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN

2. Tender sent by other means will not be accepted in any case

Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs
SCHEDULE FOR THE OPENING OF TENDER

The schedule of tender opening at the Office of Director Administrative Affairs will be as follows

Thursday, January 28, 2021 at 11:00 a.m.


Friday, January 29, 2021 at 11:00 a.m.

Workshop & Maintenance: Electrical Items, Sanitary & Plumbing Items, Glass, Plywood, Chemicals and Hardware

Saturday, January 30, 2021 at 11:00 a.m.

Crockery (Kitchen Utensils)

Monday, February 1, 2021 at 11:00 a.m.


Monday, February 1, 2021 at 3:00 p.m.

General Store: Toiletry and Mis. Items, and other items - Soap, Shampoo, Tooth paste, Tooth brush, Oil etc.

Tuesday, February 2, 2021 at 11:00 a.m.

Computer Ink Cartridges

Tuesday, February 2, 2021 at 3:00 p.m.

Art Materials

Wednesday, February 3, 2021 at 11:00 a.m.

School Text Books

Wednesday, February 3, 2021 at 3:00 p.m.

Running of School Tuck shop

Thursday, February 4, 2021 at 11:00 a.m.

Tentage Services

Thursday, February 4, 2021 at 3:00 p.m.

Audio Visual Services

Friday, February 5, 2021 at 11:00 a.m.

Readymade Garments

Friday, February 5, 2021 at 3:00 p.m.

School Uniforms - Winter Uniforms, Summer Uniforms,
Staff Uniforms

Saturday, February 6, 2021 at 11:00 a.m.

Dry Cleaning

Saturday, February 6, 2021 at 12:00 a.m.

Laundry

Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs
To,
Director of Finance,
The Doon School,
Mall Road,
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

OR

3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

If filed then,

a) We have filed memorandum with the notified Government Authority on ________________________ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro

II. Small

III. Medium

For name of supplier

(Authorised Signatory)
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Particulars</th>
<th>Details to be filled by the organization</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the Firm</td>
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<tr>
<td>2</td>
<td>Registered Address</td>
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<tr>
<td>3</td>
<td>Name of the contact person</td>
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<tr>
<td>4</td>
<td>Telephone / Mobile No.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>E-mail</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Regn. No. of the firm</td>
<td>(Submit copy of registration no. certificate)</td>
</tr>
<tr>
<td>7</td>
<td>GST No. of the firm</td>
<td>(Submit copy of GST registration no. certificate)</td>
</tr>
<tr>
<td>8</td>
<td>Permanent Account Number of the company</td>
<td>(Submit copy of PAN)</td>
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<tr>
<td>9</td>
<td>Micro,Small and Medium Ent. Reg. no.</td>
<td>(Submit copy of MSME registration no. certificate)</td>
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<tr>
<td>10</td>
<td>FSSAI Licence No.</td>
<td>(Submit copy of FSSAI Licence no. certificate)</td>
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<tr>
<td>11</td>
<td>EPF Registration No.</td>
<td>(Submit copy of EPF registration no. certificate)</td>
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<tr>
<td>12</td>
<td>ESI Registration No.</td>
<td>(Submit copy of ESI Registration certificate)</td>
</tr>
<tr>
<td>13</td>
<td>Registration No. of registered under Private Security Agencies (Regulation) Act 2005</td>
<td>(Submit copy of PSAR certificate)</td>
</tr>
<tr>
<td>14</td>
<td>Registration no. of Labour Licence</td>
<td>(Submit copy of labor licence certificate)</td>
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Note :- (1) Which one is not applicable please mentioned NA in this column.
(2) Please attach one cancelled cheque

(Signature and seal of the firm)
Details of attached Bank Draft of the Earnest Money

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<th>S.No.</th>
<th>Particulars</th>
<th>Details</th>
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<tr>
<td>1</td>
<td>Name of tenderers</td>
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<td>Address of tenderer</td>
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<td>Contact No.</td>
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<td>Tender of supply of</td>
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<td>5</td>
<td>D.D. / Cheque No.</td>
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<td>6</td>
<td>Date of D.D. / Cheque</td>
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<td>Name of the Bank</td>
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<tr>
<td>8</td>
<td>Earnest Money Amount</td>
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(Signature and seal of the firm)
The Doon School, Dehradun

Tender Form for the Supply of **VEGETABLES** duration of supply April 1, 2020 to March 31, 2021

Name of Tenderer: -
Address of Tenderer: -

Telephone No.:-

GST No.:-

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<tr>
<th>S.No.</th>
<th>Items</th>
<th>Make</th>
<th>Unit</th>
<th>Requirement (Approx)</th>
<th>Rate (In RS.)</th>
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<td></td>
<td>KG</td>
<td>15000</td>
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<tr>
<td>2</td>
<td>Onion</td>
<td></td>
<td>KG</td>
<td>12000</td>
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<td>KG</td>
<td>15000</td>
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<td>4</td>
<td>Red Capsicum</td>
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<td>KG</td>
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<td>Mushroom</td>
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<td>KG</td>
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<td>6</td>
<td>Capsicum</td>
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<td>KG</td>
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<td>KG</td>
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<td>Lime</td>
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<td>KG</td>
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<td>33</td>
<td>Beet root</td>
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<td>35</td>
<td>Baby Corn</td>
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</tbody>
</table>

Gp. Capt. Sandeep Sethi (Retd.)
(Director Administrative Affairs)

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TENDER FORM FOR THE SUPPLY OF VEGETABLES

Duration of supply 01st April, 2021 to 31st March, 2022
Specifications for the Supply of VEGETABLES

A. Potatoes (Tumari or Dunda) :-
1. It should be oval, long, round or mixed characteristics of the variety with smooth surface.
2. It should be reasonably clean and free from sand, soil, serious defects and sprouts.
3. It should be free from green patches, having cuts, worm and slug holes, penetrating into the flesh.
4. One kg. should consist of 6-10 numbers.
5. After boiling, it should not be sweet in taste.
6. Circumference should not be less than 3 inches.

B. Onions :-
1. The bulb should be reasonably uniform in shape, and pungency characteristic of the variety.
2. The bulb should be mature, solid in feel, reasonably firm with tough clinging skins, free from doubles and bottlenecks.
3. The bulb should be thoroughly cured, dried and light to deep red in colour.
4. The bulb should be from moulds, diseases like soft rot, decay and insect attack.
5. One kg. should consist of 8-12 numbers.
6. Size (diameter) of the bulb varies from 40-60.

C. Tomatoes :-
1. It should be ripe and red in colour.
2. One kg. should consist of 10-15 numbers.
3. It shall be medium large, smooth, uniform rich red and characteristic flavour.

D. Green Peas :-
1. It should consist of fresh, dark green pods,
2. Pods should be well-filled, young and tender peas with light to dark green colour.
3. It should be free from matured, infested, shriveled and immature pods.

E. Lady finger :-
1. It should be of medium length, tender straight, with blunt ends, and green in colour.
2. It should be free from fibrous core, decay, scald, water core and insect infestation.
3. It should be around 3”-5’’ long

F. Bringles :-
1. It should be firm solid in feel and have dark purple shiny skin, round to oval shape.
2. It should be free from water pits, insect infestation and any other physiological dissects.
3. One kg. should consist of 6-7 numbers.

G. Cabbage :-
1. It should be tight, compact, green to light green leaves without puffiness.
2. It should have curling back of cover and exposing white leaves beneath.
3. One kg. should consist of 3-4 numbers.

H. Cauliflower :-
1. It should be fresh, tender textured white coloured, with a compact head and smooth surface.
2. It should be free from too thick, long or elongated flowerets, stalk and green leaves.
3. One kg. should consist of 3-4 numbers.

I. French Beans :-
1. It should be long, straight, tender pods of medium size, thick walled and small seeded.
2. It should be green in colour and free from strings and fibrous beans.

J. Lauki :-
1. It should be fresh, tender, light green, solid in feel with soft skin.
2. It should be free from hard seeds inside the flesh, soft pits, insect infestation, brown spots on the surface of the material.
K Capsicum :-
1. It should be fresh, thick, tight skinned, uniformly dark green in colour, with 1-1.5" long green cap stems.
2. One kg. should consist of 16-20 numbers.

L Spinach :-
1. It should be green and fresh.

M Pumpkin :-
1. It should be ripe, hard, yellow to orange in colour, smooth surface with sweet taste.
2. One pumpkin weight should be 3-4 kg.

N Mushrooms :-
1. It should be fresh and good sized.

O Arbi :-
1. It should be fresh, sound, long or mixed characteristics of the variety.
2. One kg. should consist of 25-30 umbers.
3. It should be free from greenness, cuts, worms and slug holes.

P Carrots :-
1. It should be fresh, solid in feel, with tender crisp texture, long straight bright orange to red in colour and sweet in taste.
2. It should be free from core in the carrot starting from the crown.
3. It should be free from fibrous core irregular shape.

Q Cucumber :-
1. It should be fresh, tender and dark green.

R Green Chillies :-
1. It should be fresh with a smooth surface, thin skin, dark green colour, having a pungency and flavour characteristic of the variety.
2. It should be attached with green cap stems and should be 3"-4" long.
3. It should be free from black and red colour and soft spots on the skin.

S Ginger :-
1. It should be firm, should in feel with tender crisp texture.
2. It should be free from small rhizomes adhering or sand sprouting ginger, pits and holes caused by the insects and affected by the greenness.

T Methi :-
1. It should be fresh, dark green leaves with a characteristic shape and flavour.
2. It should be free from flowers.

U Garlic :-
1. It should have a reasonably uniform shape, colour and pungency characteristic of the variety.
2. The bulb should be mature, thoroughly cured and dried.
3. Each bulb should be fairly well enclosed in its outer sheath.
4. One kg. should consist of 30-35 numbers.

V Dhania & Lime :-
1. All the items should be fresh.

W Mooli :-
1. It should be fresh, solid in feel with tender, crisp texture.

X Pudina, Kakri, Butta, Coconut, Sarson:
1. All the items must be fresh
2. There must be 7-9 bhuttas in a kg.