



The Doon School, Dehra Dun

Tender Form for the Supply of **GLASS** duration of supply April 1,2022 to March 31, 2023

Name of Tenderer
Address of Tenderer
Telephone No.
GST No. :-

S.No.	Items	Make	Unit	Requirment (Approx)	Rate (In RS.)
1	GLASS PANES 4MM	Modiguards/AIS	SQFT	100	
2	GLASS PANES 5MM	Modiguards/AIS	SQFT	100	
3	GLASS 6MM (TABLE TOP)	Modiguards/AIS	SQFT	20	
4	GILASS 6 MM	Modiguards/AIS	SQFT	20	
5	PUTTY	Modiguards/AIS	KG	20	
6	GLASS PANES 3 MM	Modiguards/AIS	SQFT	20	
7	FROSTED GLASS 4MM	Modiguards/AIS	SQFT	10	
8	LOOKING GLASS 5 MM WITH HOLE & WEBBLING & GRINDING	Modiguards/AIS	SQFT	100	
9	GLASS PANES 8MM	Modiguards/AIS	SQFT	50	
10	LOOKING GLASS 6 MM WITH HOLE & WEBBLINGN & GRINDING	Modiguards/AIS	SQFT	20	
11	GLASS 12MM (TABLE TOP)	Modiguards/AIS	SQFT	20	
12	GLASS 8MM (TABLE TOP)	Modiguards/AIS	SQFT	10	
13	REDU		NOS	10	
14	FROSTED GLASS 5MM	Modiguards/AIS	SQFT	10	

Note :- Please quote the rates inclusive all Taxes F.O.R.


Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs



The Doon School
Mall Road
Dehradun, UK 248001
India

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The Indian Public Schools Society Registered office: The Doon School, Chandbagh, Dehradun, Uttarakhand. Corporate Identification Number: U99999UR1929NPL002455



**THE
DOON
SCHOOL**

THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF Class

Duration of Supply 01-APRIL- 2022 TO 31-MARCH-2023

Terms & Conditions of the Contract:

1. All tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft / Cheque in the name of "The Headmaster, The Doon School" of Rs. 7500/- as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.
2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.
4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.
5. Delivery van and items supply containers / box should be clean and hygienic as per the food standard.
6. Abiding by the government rules and regulations single use plastic should be avoided.
7. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
8. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

**Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs**

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Dehradun, UK 248001
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THE
DOON
SCHOOL

The Doon School, Dehra Dun

Tender Form for providing / supply of Workshop at The Doon School
duration of contract period from April 1, 2022 to March 31, 2023

S.No.	Details	Date
1	Last date of submitting the Tender Form	21-3-2022
2	Days of submitting the Tender Form	Monday
3	Timing of submission the Tender Form	4.30 P.M.
4	Place of submitting the Tender Form	In sealed drop box kept with the security at the main gate of the Doon School
5	Date of opening of Tender Form	23-3-2022
6	Timing of opening of Tender Form	10.30 A.M.
7	Place of opening of Tender Form	Office of Director Administrative Affairs

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF _____ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN
- 2 Tender sent by other means will not be accepted in any case
- 3 The bidder must present himself/herself or depute someone as their representative to be present at the time of opening the tenders.


Gp. Capt. Sandeep Sethi (Retd.)
Director Administrative Affairs

Details of attached Bank Draft of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Tender of supply of	
5	D.D. / Cheque No.	
6	Date of D.D. / Cheque	
7	Name of Bank	
8	Earnest Money amount	

(Signature and seal of the firm)



THE
DOON
SCHOOL

S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Name of the contact person	
4	Telephone / Mobile No.	
5	E-mail	
6	Regn. No. of the firm (Submit copy of registration no. certificate)	
7	GST No. of the firm (Submit copy of GST registration no. certificate)	
8	Permanent Account Number of the company (Submit copy of PAN)	
9	Micro,Small and Medium Ent. Reg. no. (Submit copy of MSME registration no. certificate)	
10	FSSAI Licence No. (Submit copy of FSSAI Licence no. certificate)	
11	EPF Registration No. (Submit copy of EPF registration no. certificate)	
12	ESI Registration No. (Submit copy of ESI Registration certificate)	
13	Registration No. of registered under Private Security Agencies (Regulation) Act 2005 (Submit copy of PSAR certificate)	
14	Registration no. of Labour Licence (Submit copy of labor licence certificate)	

Note :- (1) Which one is not applicable please mentioned NA in this column.
(2) Please attach one cancelled cheque

(Signature and seal of the firm)

To,
Director of Finance,
The Doon School,
Mall Road,
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

If filed then,

- a) We have filed memorandum with the notified Government Authority on _____ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro

II. Small

III. Medium

For Name of Supplier

(Authorised Signatory)