

# The Doon School, Dehra Dun



Tender Form for the Supply of various items duration of supply April 1,2022 to March 31, 2023

Name of Tenderer :-

Address of Tenderer :-

Telephone No. :-

GST No. :-

Email :-

| S.No. | Items                                      | Qty  | Discount on MRP |
|-------|--|------|-----------------|
| 1     | Clinic Plus Shampoo 175 MI Bottle          | 70   |                 |
| 2     | Lifebouy Soap White 125 Gms                | 150  |                 |
| 3     | Lifebouy Soap Red 125 Gms                  | 150  |                 |
| 4     | All Out Machine Combo Pack                 | 200  |                 |
| 5     | Maxo Refill 45 ml Pack                     | 1000 |                 |
| 6     | Mortin Refill 45 ml Pack                   | 900  |                 |
| 7     | Good Night Refill 45 mll Pack              | 1000 |                 |
| 8     | Black Boot Polish Cherry 40 Gms            | 300  |                 |
| 9     | Brasso Liquid 100 ml Bottle                | 20   |                 |
| 10    | Silvo Liquid 100 ml Bottle                 | 20   |                 |
| 11    | Clip in Fit Full Set (Gala) Adjustble Grip | 130  |                 |
| 12    | Refill for Clip in Fit Set (Gala)          | 350  |                 |
| 13    | Colin Liquid 500 ml Pack                   | 500  |                 |
| 14    | Dettol Pump Liquid 200 ml Pack             | 200  |                 |
| 15    | Hand Wash Soap Liquid Fem 5 ltrs Pack      | 150  |                 |
| 16    | Lux Soap Small 30 Gms                      | 12   |                 |
| 17    | Min Cream 100 ml Pack                      | 60   |                 |
| 18    | Hit Spray 335 ml Pack                      | 300  |                 |
| 19    | Odonil Stick 100 Gms                       | 1000 |                 |
| 20    | Rin Bar 150 Gms                            | 400  |                 |
| 21    | Room Freshner Godrej aer 140 MI Pack       | 200  |                 |
| 22    | Tooth Brush Colgate Zig Zag                | 70   |                 |
| 23    | Tooth Paste Colgate Gel Max Fresh 150 Gms  | 80   |                 |
| 24    | Torch Eveready DL 40                       | 100  |                 |
| 25    | Torch Cell Eveready                        | 60   |                 |
| 26    | Pencil Cell Eveready AA                    | 500  |                 |
| 27    | Pencil Cell AAA Eveready                   | 500  |                 |
| 28    | Pencil Cell Duracell AA                    | 300  |                 |

|    |  |     |  |
|----|--|-----|--|
| 29 | Pencil Cell Duracell AAA               | 300 |  |
| 30 | Telcom Powder Cinthol 300 Gms          | 30  |  |
| 31 | Soap Cinthol 100 Gms                   | 30  |  |
| 32 | Soap Lux 100 Gms                       | 30  |  |
| 33 | Shampoo Head & Sholder 100 MI          | 50  |  |
| 34 | Shower Gel Nivia                       | 150 |  |
| 35 | Comb Hair Lilly 10 inch                | 24  |  |
| 36 | Deo Nivia                              | 100 |  |
| 37 | Hair Oil Dabur Coconut Oil 100 MI Pack | 20  |  |
| 38 | Lock Harrison 40 rd                    | 500 |  |
| 39 | Lock Harrison 60 rd                    | 200 |  |
| 40 | Cold Cream Nivia                       | 36  |  |
| 41 | Odomos 100 Gms Tube                    | 250 |  |
| 42 | Face Wash Nivia                        | 100 |  |
| 43 | Vim Bar 300 gms                        | 500 |  |
| 44 | Surf Excel 1 Kgs Pack                  | 300 |  |
| 45 | Harpic 500 MI Bottle                   | 600 |  |
| 46 | Scotch Brite 9.5cm X 14cm              | 800 |  |
| 47 | Scotch Brite Sponge                    | 100 |  |
| 48 | Nip Powder 1 kgs pack                  | 500 |  |
|    |  |     |  |



**Director Administrative Affairs**  
**Gp.Capt. Sandeep Sethi (Retd.)**






**THE  
DOON  
SCHOOL**

THE DOON SCHOOL, DEHRA DUN – 248001

TENDER FORM FOR THE SUPPLY OF

*Other Toiletory Items*

Duration of Supply 01-APRIL- 2022 TO 31-MARCH-2023

**Terms & Conditions of the Contract:**

1. All tenderers are required to deposit their tenders in sealed envelopes along with a Demand Draft / Cheque in the name of "The Headmaster, The Doon School" of Rs. NIL as Earnest Money. The Earnest Money will be refunded to unsuccessful tenderers. The Earnest Money of successful tenderers will be retained.
2. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
3. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources, and will be entitled to recover the difference in price from the contractor's bill, if a price higher than contracted is paid.
4. In the event of defective, unhygienic or poor quality supplies, of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the price as it deems fit or by any scale laid down in the contract.
5. Delivery van and items supply containers / box should be clean and hygienic as per the food standard.
6. Abiding by the government rules and regulations single use plastic should be avoided.
7. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
8. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.



**Gp. Capt. Sandeep Sethi (Retd.)  
Director Administrative Affairs**

The Doon School  
Mall Road  
Dehradun, UK 248001  
India

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THE  
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## The Doon School, Dehra Dun

Tender Form for providing / supply of General Stone - at The Doon School  
duration of contract period from April 1, 2022 to March 31, 2023

| S.No. | Details                                 | Date  |
|-------|---|---|
| 1     | Last date of submitting the Tender Form | 21-3-2022   |
| 2     | Days of submitting the Tender Form      | Monday.   |
| 3     | Timing of submission the Tender Form    | 4.30 P.M.   |
| 4     | Place of submitting the Tender Form     | In sealed drop box kept with the security at the main gate of the Doon School |
| 5     | Date of opening of Tender Form          | 23-3-2022   |
| 6     | Timing of opening of Tender Form        | 3.00 P.M.   |
| 7     | Place of opening of Tender Form         | Office of Director Administrative Affairs                                     |

- 1 The envelope containing your tender should be sealed and superscribed in capital letter "TENDER FOR PROVIDING / SUPPLY OF \_\_\_\_\_ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, MALL ROAD, DEHRADUN
- 2 Tender sent by other means will not be accepted in any case
- 3 The bidder must present himself/herself or depute someone as their representative to be present at the time of opening the tenders.

  
Gp. Capt. Sandeep Sethi (Retd.)  
Director Administrative Affairs

## Details of attached Bank Draft of the Earnest Money

| S.No. | Particulars           | Details |
|-------|-----------------------|---------|
| 1     | Name of tenderers     |         |
| 2     | Address of tenderer   |         |
| 3     | Contact No.           |         |
| 4     | Tender of supply of   |         |
| 5     | D.D. / Cheque No.     |         |
| 6     | Date of D.D. / Cheque |         |
| 7     | Name of Bank          |         |
| 8     | Earnest Money amount  |         |

(Signature and seal of the firm)



THE  
DOON  
SCHOOL

| S.No. | Particulars  | Details to be filled by the organization |
|-------|--|--|
| 1     | Name of the Firm   |  |
| 2     | Registered Address   |  |
| 3     | Name of the contact person   |  |
| 4     | Telephone / Mobile No.   |  |
| 5     | E-mail   |  |
| 6     | Regn. No. of the firm<br>(Submit copy of registration no. certificate)   |  |
| 7     | GST No. of the firm<br>(Submit copy of GST registration no. certificate)   |  |
| 8     | Permanent Account Number of the company<br>(Submit copy of PAN )   |  |
| 9     | Micro,Small and Medium Ent. Reg. no.<br>(Submit copy of MSME registration no. certificate)                                   |  |
| 10    | FSSAI Licence No.<br>(Submit copy of FSSAI Licence no. certificate)  |  |
| 11    | EPF Registration No.<br>(Submit copy of EPF registration no. certificate)  |  |
| 12    | ESI Registration No.<br>(Submit copy of ESI Registration certificate)  |  |
| 13    | Registration No. of registered under Private Security<br>Agencies (Regulation) Act 2005<br>(Submit copy of PSAR certificate) |  |
| 14    | Registration no. of Labour Licence<br>(Submit copy of labor licence certificate)   |  |

Note :- (1) Which one is not applicable please mentioned NA in this column.  
(2) Please attach one cancelled cheque

(Signature and seal of the firm)

To,  
Director of Finance,  
The Doon School,  
Mall Road,  
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick

If filed then,

- a) We have filed memorandum with the notified Government Authority on \_\_\_\_\_ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro

II. Small

III. Medium

For Name of Supplier

(Authorised Signatory)