THE DOON SCHOOL, DEHRA DUN- 248001

Duration of Supply: _ It April, 2016 - 3/81 March - 2027

Terms & Conditions of the Contract: -

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of Rs. 25,000 as earnest Money. The earnest Money will be refunded to unsuccessful ternderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.

- 2. Cheque should be in the name of "The Headmaster, The Doon School.
- 3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printeddlivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
- 4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
- 5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
- 6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject ot test and acceptance and does not absolve the contractor from his responsibility on this score.
- 7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
- 8. Abiding by the government rules and regulations single use plastic should be avoided.

9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Gp.Capt. Sandren Sethi (Retd.) Bursar

Schedule of Tender Opening

S.No.	Department	<u>Date</u>	Tender	Time	<u>Day</u>
1	Games Store	December 22,2025	Games/Sports Items and Equipments	10:30 AM	Monday
2	Wellness Centre	December 22,2025	Medicines and Surgical Items	11:30 AM	Monday
3	Book Store / Library	December 22,2025	Text Books	12:10 ¢M	Monday
XXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXX
4	CDH	December 23,2025	Eggs,Fish,Chicken,Mutton,Milk & Milk Products,Soya Products,Namkeen,Fruits & Vegetables,Atta,Dals,Rice,Oils,Dryfruit,Ice Cream, Cold Drinks and Frozen Vegetables	10:30 AM	Tuesday
5	Tuckshop	December 23,2025	Dry Tuckshop	11:30 AM	Tuesday
6	CDH	December 23,2025	Supply and refilling of 19 KG LPG Gas Cyclinder	12:10 PM	Tuesday
XXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXX	XXXX
7	Workshop & Maintenance	December 24,2025	Electrical items, Sanitary & Plumbing Items, Glass, Plywood, Hardware, Paints and Chemicals	10:30 AM	Wednesday
XXXX	CXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	TAXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	TXXX
8	General Store	December 26,2025	Printing, Office and School Stationery	10:30 AM	Friday
9	H.M. Set.	December 26,2025	Printing Work	10:45 AM	Friday
10	Art Dep	December 26,2025	Art Material	11:30 AM	Friday
0000	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXX
11	Gen. Store/204	December 29,2025	Toiletry and Misc. Items and other Toiletry Items / Disposable. Litrus	10:30 AM	Monday
12	I T-Dep	December 29,2025	Ink Cartridge/Toner and Consumable Items	12:00 Noon	Monday -
_ 13	CDH / Gen. Store	December 29,2025	Crockery	12:10 PM	Monday
CXXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		CXXX
14	Gen. Store	December 30,2025	Summer Uniforms	10:30 AM	Tuesday
15	Gen. Store	December 30,2025	Winter Uniforms	10:30 AM	Tuesday
16	Gen. Store	December 30,2025	Readymade Garments	11:00 AM	Tuesday
		XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	*********	UXX
	Admin Department	December 31,2025	Security Services		Wednesclay
18	Admin Department	December 31,2025	General Services		Wednesclay
19	Admin Department	December 31,2025	Housekeeping Services	10:30 AM	Wednesclay
20	Admin Department	December 31,2025	Dry Cleaning	11:00 AM	Wednesday
- 1	Admin Department	December 31,2025	Bus & Taxi Services	11,2000	Wednesday

Note:-

- 1 Last Date of submitting the tender Forms is :- December 21, 2025.
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms :- In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL **Or in this email** Id :- tenderforms@doonschool.com
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter
 "TENDER FOR PROVIDING / SUPPLY OF ______ and address
 should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN

6 Tender sent by other hears will not be accepted in any case.

Gp. Capt. Sandeep Seth (Re(d.)

Bursar



-	Particulars	Details to be filled by the organization
N.c	o Particulars	Details to se times by the organization
_	1 Name of the Firm	
_	I I value of the Fam	
_	2 Registered Address	
-	2 Registered Address	-
_		
_		
	1 x	
	3 Establisement year of the company	
	4 Status (Company / Firm / Proprietor / co-oprative society / HUF / Other)	
	5 Name of the contact person	
		4
	6 Designation of the contact person	
		900 0 H A A A A
	7 Telephone / Mobile No.	
	8 E-mail	
		41 22 34 4 44 44
	9 Website	
		A
1	Turn Over details (Copy of CA certified audited Balance sheet and profit and loss account to be enclosed)	
	Amount in Rs.	
	(a) Previous Year	
	(b) One Year before previous year.	
	(c) Two Years before previous year	
	(Submit copy of registration no. certificate)	_ =
1	1 GST No. of the firm	
	(Submit copy of GST registration no. certificate)	
	Y	
12	Permanent Account Number of the company	
	(Submit copy of PAN)	
_	(COSTINUOSE) OF FRANÇO	
13	Micro,Small and Medium Ent. Reg. no.	
10	(Submit copy of MSME registration no. certificate)	
	(Oddina sop) of Monte registration no. Certificate)	
1.4	FSSAI Licence No.	
14		
_	(Submit copy of FSSAI Licence no. certificate)	
4=	Macille Dark License	
15	Health Dept. License	
_	Please attached copy of the same	*
		N 10 10 10 10 10 10 10 10 10 10 10 10 10
	Catering License	and the second
	Please attached copy of the same	to the second se
	Whether regular pest control activities are undertaken in your establishment	
	Whether the food items / ingredients / water used in your establishment are lab tested	
-		
101	Fire Safety License	51 M

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	the same amount maked on one country	1
2	20 EPF Registration No.	
	(Submit copy of EPF registration no. certificate)	
2	ESI Registration No.	
	(Submit copy of ESI Registration certificate)	
2	Registration No. of registered under Private Security Agencies (Regulation) Act 2005	
	(Submit copy of PSAR certificate)	*
2	3 Registration no. of Labour Licence	· e:
	(Submit copy of labor licence certificate)	
2	4 Organization strength	
	Category	No. of persons on roll
(a)	Top Management	
b)	Executive staff	
c)	Supervisory Staff	
d)	Workers	
e)	Others	
e)	Others	
26	Whether the firm possess any of the following	
20	certifications?	* a
_	(i) ISO : 9001 (ii) ISO : 14001 (iii) OHSAS : 18001 or	
27	any other Certifications	e e
	Yes / No (if yes, please specify the details and enclose documentary proof)	
26	Please attaced copy of one of the following bills for	
20	address proof	я
	Telephone bill / Electricity bill / Water bill	
27	Bank Details :- Account Name	
28	Name of The bank	دده محمد خود را رجيد از روزود داد از المدار
20	Traine of the bank	and the second s
20	Branch	
23	Dialici	
20	Account Number	
30	Account Number	
-	T00 0 1 11100 0 1	
31	IFSC Code / MCR Code	
	Do you have any related party in the school?	
	(in the director or employee)	
	If yes please mention the name and relation with his/her.	

ote :-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- 3 I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important Information

(Signature and seal of the firm)



Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
-	Address of tenderer	
	Address of tenderer	
-		
3	Contact No.	
4	Email I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7 [Date of D.D. / Cheque	
8 1	Name of Bank	
9 8	Earnest Money amount	

(Signature and seal of the firm)

То,							
Director of Finance,			290				
The Doon School,							
Mall Road,		3					
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(Authorised Signatory)

The Doon School, Dehra Dun



Tender Form for the supply of transportation service (Cabs and Buses) duration of supply from 01-April-2026 to March 31, 2027

Name of Tenderer :-		1,41-30,047
Address of Tenderer :-		
Telephone No. :-		
GST No.:-		
Email :-		

S.No.	Type of Vehicles	Charg	es upto 300 Kms		Ex	tra Charges	
				Pέ	r hour	Pe	r km
		AC	Non Ac	AC	Non Ac	AC	Non Ac
(A)	Outstation Duties for 300 KM and	Above (Passe	enger Travelling Bu	ises)	-		
1	Volvo Bus (49 Seater)	Ī				-	
2	Bus 52 Seater						
3	Bus 42 Seator						
4	Bus 27 Seater						
5	Tempo Traveller 26 Seater						
6	Tempo Traveller 17 Seater						
7	Tempo Traveller 12 Seater						
				Charges For			
		10.11	0.11			Futus Chauses	Distance / Disease
(D)	Buses "ON Call" for Local Duties	10 Hrs 100 Kms	8 Hrs 80 Kms	6 Hrs	4 Hrs 40 Kms	Extra Charges Per Hour	Pickup/Drop Per Km
(B)	buses On Call for Local Duties	100 Kms	OU KIIIS	OU KIIIS	40 Kms	Per Hour	Perkin
1	Volvo Bus (49 Seater)						
2	Bus 52 Seater						
3	Bus 42 Seater						
4	Bus 27 Seater						
5	Tempo Traveller 26 Seater						
6	Tempo Traveller 17 Seater						
7	Tempo Traveller 12 Seater						

Please quote the rate inclusive of all Taxes FOR School

Gp. Capt. Sandeep Sethi (Retd.)

(Bursar)









The Indian Putilic Schools' Society, Reg stered office, The Doon School Chambagh, Delwadun, Ultarakhand, Corporate identification Number: U999999FR 1928NPL002455

The Doon School Mall Read Dehradun, UK 248001 India

Phone: +91 135 252640# Fax: +91 135 2757275 Email: info@doonschool.com www.doonschool.com





The Doon School, Dehra Dun

Tender Form for the supply of transportation service (Cabs and Buses) duration of supply from 01-April-2026 to March 31, 2027

Name of Tenderer :-	
Address of Tenderer :-	
Telephone No. :-	
GST No.:-	
Email :-	

S.No.	Type of Vehicles	Charges (All inclusive)	Charges / KM				
(A)	Outstation Duties for 300 KM and	Above (Travelli	ng Cabs)				
1	Etios / Swift D'Zire Or Equivalent	1				<u> </u>	
	Ertiga Or Equivalent					1	
	Innova Crysta Or Equivalent						
					<u> </u>		
			Ta	Charges For	T		
		10 Hrs	8 Hrs	6 Hrs	4 Hrs		
(B)	Cabs "ON Call" for Local Duties	100 Kms	80 Kms	60 Kms	40 Kms	Per Hour	Per Km
1	Etios / Swift D'Zire Or Equivalent						
2	Ertiga Or Equivalent						
3	Innova Crysta Or Equivalent						
				Charges For THE DOON SCHOOL to			
(6)	Cabs "ON Call" for Local Duties	Railway Station Or Vice Versa	Jollygrant Airport Or Vice Versa	Dehradun ISBT Or Vice Versa	Saharanpur Railway Station Or Vice Versa	Haridwar Railway Station Or Vice Versa	Mussoorie on
(C)	Cabs ON Call for Local Duties	vice versa	versa	versa	VICE VEISA	Versa	vice versa
1	Etios / Swift D'Zire Or Equivalent						
2	Ertiga Or Equivalent						
3	Innova Crysta Or Equivalent						

Please quote the rate inclusive of all Taxes FOR School

Gp. Capt. Sandeep Sethi (Retd.)

(Bursar)









The Indian Public Schools' Society, Registered office; The Doon School, Chandbagh, Debracken, Litrarykond, Compress Members Upggest R1928NPL00245

The Down School Mall Road Dehradun, UK 248001 India

Phone: +91 135 2526400 Fac: +91 135 2757275 Email: info@doonschool.com www.doonschool.com

Tender Notice

1. Tender on the prescribed form under sealed cover is invited from eligible 'A' or 'B' class registered contractors for the refurbishment of 'Chestnut Building' prescribed tender form / B.O.Q. can be collected from the School Estate Engineer's Office from October 3rd, 2023 to October 5th, 2023 between 10:00 a.m. to 1:00 p.m.

Terms and Conditions: -

- 2. Earnest Money of Rs. 50,000/- (Fifty Thousand) is to be deposited along with the completed tender form / B.O.Q. document. The same shall be adjusted / refunded at the time of award of the contract as applicable.
- 3. The contractors must have done construction work of a similar amount or at least Rs. 4,00,00,000/- (four crore) in the last two years.
- 4. A bank guarantee of Rs. 50,00,000/- (Fifty lakh only) will need to be furnished by the selected contractor.

Gp. Capt. Sandeep Sethi (Retd.)

Bursar

The Doon School, Dehradun

Terms & Conditions for Transportation Services (Cabs / buses)

The Tendering Agency/Firm must fulfil the following technical specifications in order to be eligible for clearing the technical evaluation of the tender/bid as per detail given below:-

A. Eligibility & Documentation Requirements

- 1. Valid proof of address must be submitted with the bid documents.
- For partnership firms or a Company, a copy of the partnership deed or a General Power of Attorney (GPA), duly notarized and executed on appropriate stamp paper and a Certificate of Incorporation for a Company must be submitted.
- 3. The bidder must own a minimum of **06–10 commercially registered vehicles**.
- 4. A self-attested copy of the **Firm's Registration Certificate** and Certificate of Incorporation must be enclosed.
- 5. The service provider must have **minimum three (03) years' experience** in providing taxi/transport services to Government Departments/PSUs/Nationalized Banks/Reputed Corporates.
- 6. A **self-declaration** that the firm is **not blacklisted** by any Government authority must be attached.
- 7. Vehicles offered must not be **manufactured before 2021** and must comply with applicable emission norms.
- 8. All vehicles must be **authorized for taxi/commercial use**, registered for operation within Delhi/NCR or outside Dehradun, and **not older than 3 years** from registration.
- In case registered under GST, GST payment proofs/challans for FY 2024-25 and 2025-26 to be submitted.
- 10. Copies of **RCs of all vehicles** registered in the firm's name must be furnished.

B. Service Requirements

- 12. The contractor must supply AC/Non-AC taxis within 30 minutes of request; for scheduled usage, vehicle must reach 10 minutes before time.
- 13. Vehicles must be clean, well-maintained, and hygienic with:
- Good seat quality & neat seat covers
- No visible damage or foul Odor
- School reserves right to deny payment for dirty vehicles
- 14. In case of **breakdown**, immediate vehicle replacement is mandatory; failing which, School may hire a replacement and **deduct charges** from the contractor's bill.
- 15. The Doon School reserves the right to terminate the contract by giving one month's written notice without assigning any reason.

- 16. Mandatory vehicle accessories: First Aid Box, GPS Navigation System, and Air Freshener.
- 17. AC vehicles must have functional **AC & Heating Systems** if not, **25% deduction** shall apply for the trip.
- 18. Contractor must comply with **Motor Vehicle Act**, Labour Laws, ESI/EPF (where applicable), and other statutory laws.
- 19. All responsibilities regarding **insurance**, **pollution**, **permits**, **taxes**, **penalties** shall lie exclusively with the contractor. The Doon School shall bear no liability.
- 20. Sub-contracting or transfer of contract is **strictly prohibited**.
- 21. Toll, parking, and ferry charges will be reimbursed at actuals against receipts.
- 22. All deployed vehicles must be defect-free and tank-filled before reporting.

C. Driver Standards

- 23. Drivers deployed must:
 - a. Hold a valid **Commercial Driving License** and comply with transport regulations.
 - b. Be in **proper uniform**, courteous and carrying a mobile phone.
 - c. Maintain a tidy appearance (proper shave & haircut).
 - d. Maintain professional behavior any misconduct may lead to contract termination.
 - e. Always remain near the vehicle when on duty; non-compliance may invite penalties.
 - f. Have **no criminal background**; police verification must be ensured.
 - g. Be familiar with major local and outstation routes.

D. Conduct & Safety

- 24. Drivers must comply with prescribed **speed limits** and safe driving standards negligent driving will invite penalty/termination.
- 25. **Alcohol Policy**: Drivers must not report or drive under influence of alcohol. Any violation will lead to **immediate termination of contract**, without notice.
- 26. **Gambling/Playing Cards** within school premises is strictly forbidden violation will require immediate replacement of driver.

Gp. Capt. Sandeep Sethi (Retd.)

(Bursar)
The Doon School