THE DOON SCHOOL, DEHRA DUN- 248001

TENDER FORM FOR	RTHE SUPPLY OF Consumable I telms	¥ a
Duration of Supply:	1 of April- 2026 - 31 81 Morel -20.	27

Terms & Conditions of the Contract: -

1.All tenderers are required to deposit their tenders in sealed envelopes along with cheque of Rs. 10,000 as earnest Money. The earnest Money will be refunded to unsuccessful ternderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.

- 2. Cheque should be in the name of "The Headmaster, The Doon School.
- 3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printeddlivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to their presentation.
- 4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
- 5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
- 6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject ot test and acceptance and does not absolve the contractor from his responsibility on this score.
- 7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
- 8. Abiding by the government rules and regulations single use plastic should be avoided.

9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Gp.Capt. Sandeep Sethi (Retd.) Bursar

Schedule of Tender Opening

S.No.	Department	<u>Date</u>	<u>Tender</u>	<u>Time</u>	Day
1	Games Store	December 22,2025	Games/Sports Items and Equipments	10:30 AM	
2	Wellness Centre	December 22,2025	Medicines and Surgical Items	11:30 AM	Monday
3	Book Store / Library	December 22,2025	Text Books	12:10 A M	Monday
XXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
4 CDH		December 23,2025	Eggs,Fish,Chicken,Mutton,Milk & Milk Products,Soya Products,Namkeen,Fruits & Vegetables,Atta,Dals,Rice,Oils,Dryfruit,Ice Cream, Cold Drinks and Frozen Vegetables	10:30 AM	
5	Tuckshop	December 23,2025	Dry Tuckshop	11:30 AM	Tuesday
6	CDH	December 23,2025	Supply and refilling of 19 KG LPG Gas Cyclinder	12:10 PM	Tuesday
XXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
7	Workshop & Maintenance	December 24,2025	Electrical Items, Sanitary & Plumbing Items, Glass,Plywood,Hardware,Paints and Chemicals	10:30 AM	Wednesday
XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
8	General Store	December 26,2025	Printing, Office and School Stationery	10:30 AM	Friday
9	H.M. Set.	December 26,2025	Printing Work	10:45 AM	Friday
	Art Dep	December 26,2025	Art Material	11:30 AM	
XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXXXXX
11	Gen. Store/ 254	December 29,2025	Toiletry and Misc. Items and other Toiletry Items / Disposable Litings	10:30 AM	
12	t-T-Dep	December 29,2025	Ink Cartridge/Toner and Consumable Items	12:00 Noon	
	CDH / Gen. Store	December 29,2025	Crockery	12:10 PM	
XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	CXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
14	Gen. Store	December 30,2025	Summer Uniforms	10:30 AM	
15	Gen. Store	December 30,2025	Winter Uniforms	10:30 AM	
	Gen. Store	December 30,2025	Readymade Garments	11:00 AM	
XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
17	Admin Department	December 31,2025	Security Services		Wednesday
18	Admin Department	December 31,2025	General Services		Wednesday
19	19 Admin Department December 31,2025 Housekeeping Services 10				Wednesciay
00	20 Admin Department December 31,2025 Dry Cleaning		11:00 AM	Wednesday	
20					Wednesday

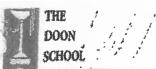
Note:

- 1 Last Date of submitting the tender Forms is :- December 21, 2025.
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms: In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL Or in this email Id: tenderforms@doonschool.com
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter
 - "TENDER FOR PROVIDING / SUPPLY OF ______ and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL,THE MALL ROAD DEHRADUN
- 6 Tender sent by other means will not be accepted in any case.

11/11/11/2

Gp. Capt. Sandeep Set (Retd.)

Bursar



S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
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	9	
3	Establisement year of the company	
4	Status (Company / Firm / Proprietor / co-oprative society / HUF / Other)	
5	Name of the contact person	
6	Designation of the contact person	
7/4	Colombone (Makila N-	
-/ 1	Telephone / Mobile No.	
8 F	-mail	
7		
9 V	Vebsite	8 52 8 6
	0	
B	urn Over details (Copy of CA certified audited alance sheet and profit and loss account to be aclosed)	
	mount in Rs.	
) Previous Year	
(b)	One Year before previous year.	
(c)	Two Years before previous year	
(S	ubmit copy of registration no. certificate)	
1100		
	T No. of the firm	
(3)	ubmit copy of GST registration no. certificate)	
2 Par	manent Account Number of the company	
(Su	ibmit copy of PAN)	
100	Diffic copy of 1 Air y	
3 Mic	ro,Small and Medium Ent. Reg. no.	
	bmit copy of MSME registration no. certificate)	
	The second secon	
4 FSS	Al Licence No.	
(Sub	omit copy of FSSAI Licence no. certificate)	
1.		
	Ith Dept. License	
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_	ring License	
Pleas	se attached copy of the same	15 91 0
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Mhad	her the food items / jngredients / water used in	
your e	establishment are lab tested	

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Contract Contract

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-	20 FRE Positivation No.	
	20 EPF Registration No.	
_	(Submit copy of EPF registration no. certificate)	
_	21 ESI Registration No.	V.
_	(Submit copy of ESI Registration certificate)	
_	(Outsing copy of Eor Registration certificate)	
	22 Registration No. of registered under Private Security	
	Agencies (Regulation) Act 2005	
	(Submit copy of PSAR certificate)	
	23 Registration no. of Labour Licence	
	(Submit copy of labor licence certificate)	
	24 Organization strength	
	Category	No. of persons on roll
a)	Top Management	
b)	Executive staff	
c)	Supervisory Staff	
d)	Workers	
∍)	Others	
2	Whether the firm possess any of the following certifications? (i) ISO: 9001 (ii) ISO: 14001 (iii) OHSAS: 18001 or any other Certifications	
_	Yes / No (if yes, please specify the details and enclose documentary proof)	
26	Please attaced copy of one of the following bills for address proof	
-	Telephone bill / Electricity bill / Water bill	
27	Bank Details :- Account Name	
28	Name of The bank	and the second s
29	Branch	
30	Account Number	
31	FSC Code / MCR Code	
	Do you have any related party in the school ?	
10	in the director or employee)	
H h	yes please mention the name and relation with is/her.	

ote :-

- 1 Which one is not applicable please mentioned NA in this column.2 Please attach one cancelled cheque
- I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Email I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7 [Date of D.D. / Cheque	
8	Name of Bank	
9 E	arnest Money amount	

(Signature and seal of the firm)

	To,				-		1.5			
1		or of Finance,	•					•		
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(Authorised Signatory)

The Doon School, Dehra Dun



SCHOOL

Tender Form for the Supply of Consumable Items duration of supply April 1,2026 to March 31, 2027

Name of Tenderer :-			
Address of Tenderer :-			
Telephone No. :-			
GST No. :-			
Fmai :-			

S.No.	Description	Brand	Qty	Rate
	Mouse USB	Logitech/HP	20	
2	Keyboard USB	Logitech/HP	20	
	keyboard combo wireless	Logitech /HP	10	
	HDMI 1.5 Mts.		20	
5	HDMI 3 Mts.		10	
6	HDMI 10 Mts.		5	
7	Think client adapter 65/45 W	Dell	10	
8	Dell Chrome book adaptors 65W	Dell	10	
9	Dell Laptop adaptors 65 W	Dell	5	
10	Power Cord Laptop	Good Quality	20	
11	Convertor C to VGA /HDMI		15	
12	UPS Batteries 7 Ah	Exide	30	
13	Hard disk SSD Sata 256	Seagate/WD	10	
14	Hard disk SSD Sata 500 GB	Seagate/WD	10	
15	Hard Disk M -2 256 Gb	Seagate/WD	10	
16	Hard Disk M -2 500 GB	Seagate/WD	10	
17	Dell Lapotop Battery 42 wh 11.4 Volt 3500 MAH	Dell	5	
	Multiport adaptor c hub with 4 k HDMi USB 3.0		10	
	Card reader compitable		5	-
20	Multiport Power Top 5 Amp	Cona	10	
21	Convertor C To HDMI - C		1.0	
22	SATA SSD Casing 3.0	Range	2	-
23	M.2 / NVME Casing	Range	2	_
	OX Cable		10	
25	Display (DVI) HDMI Cable	Good Quality	4	

Note :- Rease quote the rate inclusive of all taxes F.O.R. School.

Gp. Capt. Sandeep Sethi (Retd.) Bursar









The Indian Public Schoots' Society, Registered office; The Doon Schoot, Chandbagh, Dehradun, Uttarakhand, Corporate Identification Number: US9999UR1928NPL002455

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