## THE DOON SCHOOL, DEHRA DUN- 248001

TENDER FORM FOR THE SUPPLY OF Dals & Whole Spices eta **Duration of Supply:-**

Terms & Conditions of the Contract: -

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of as earnest Money. The earnest Money will be refunded to unsuccessful ternderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.

- 2. Cheque should be in the name of "The Headmaster, The Doon School.
- 3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printeddlivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of
- 4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
- 5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
- 6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject ot test and acceptance and does not absolve the contractor from his responsibility on this score.
- 7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
- 8. Abiding by the government rules and regulations single use plastic should be avoided.

9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Gp.Capt. Sar Sethi (Retd.) Bursar

### **Schedule of Tender Opening**

S.No.	Department	Date	Tender	Time	Day
- 1	Games Store	December 22,2025	Games/Sports Items and Equipments	10:30 AM	Monday
2	Wellness Centre	December 22,2025	Medicines and Surgical Items	11:30 AM	Monday
3	Book Store / Library	December 22,2025	Text Books	12:10 AM	Monday
XXXX	XXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
4	CDH	December 23,2025	Eggs,Fish,Chicken,Mutton,Milk & Milk Products,Soya Products,Namkeen,Fruits & Vegetables,Atta,Dals,Rice,Oils,Dryfruit,Ice Cream, Cold Drinks and Frozen Vegetables	10:30 AM	Tuesday
5	Tuckshop	December 23,2025	Dry Tuckshop	11:30 AM	Tuesday
6	CDH	December 23,2025	Supply and refilling of 19 KG LPG Gas Cyclinder	12:10 PM	Tuesday
XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
7	Workshop & Maintenance	December 24,2025	Electrical Items, Sanitary & Plumbing Items, Glass, Plywood, Hardware, Paints and Chemicals	10:30 AM	Wednesday
XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
8	General Store	December 26,2025	Printing, Office and School Stationery	10:30 AM	Friday
9	H.M. Set.	December 26,2025	Printing Work	10:45 AM	Friday
10	Art Dep	December 26,2025	Art Material	11:30 AM	Friday
(XXXX)	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXXXXX
11	Gen. Store/ 254	December 29,2025	Toiletry and Misc. Items and other Toiletry Items / Disposable Liting	10:30 AM	Monday
12	I T Dep	December 29,2025	Ink Cartridge/Toner and Consumable Items	12:00 Noon-	Monday
_ 13	CDH / Gen. Store	December 29,2025	Crockery	12:10 PM	Monday
(XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	<b>CXXX</b>
14	Gen. Store	December 30,2025	Summer Uniforms	10:30 AM	Tuesday
15	Gen. Store	December 30,2025	Winter Uniforms	10:30 AM	Tuesday
16	Gen. Store	December 30,2025	Readymade Garments	11:00 AM	Tuesday
XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	CXXX
17	Admin Department	December 31,2025	Security Services	10:30 AM	Wednesday
18	Admin Department	December 31,2025	General Services	10:30 AM	Wednesday
19	Admin Department	December 31,2025	Housekeeping Services	10:30 AM	Wednesday
20	Admin Department	December 31,2025	Dry Cleaning	11:00 AM	Wednesday
21	Admin Department	December 31,2025	Bus & Taxi Services	11:20AM	Wednesday
XXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXX	XXX

#### Note:

- 1 Last Date of submitting the tender Forms is :- December 21, 2025.
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms :- In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL **Or in this email** Id :- tenderforms@doonschool.com
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter
- "TENDER FOR PROVIDING / SUPPLY OF \_\_\_\_\_\_and address
- should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN
- 6 Tender sent by other means will not be accepted in any case.

Gp. Capt. Sandeep Seth (Retd.)

Bursar



S.N		
	No. Particulars	Details to be filled by the organization
_	Alama of the Pila	
_	1 Name of the Firm	
-		
_	2 Registered Address	
	3 Establisement year of the company	
	4 Status (Company / Firm / Proprietor / co-oprative	
	society / HUF / Other)	
	5 Name of the contact person	
	6 Designation of the contact person	
	The state of the s	
	7 Telephone / Mobile No.	8 3 8 1
	TOTO THOUSE TES.	
	8 E-mail	
	C-man	
-	9 Website	and the second second second
	VVeDSite	• • • •
10	Turn Over details (Copy of CA certified audited	e e le per de la company
10	Balance sheet and profit and loss account to be.	
	enclosed)	
	Amount in Rs.	
	(a) Previous Year	
	(b) One Year before previous year.	A -
	(c) Two Years before previous year	
	(Submit copy of registration no. certificate)	
	( Certificate)	
11	GST No. of the firm	
	(Submit copy of GST registration no. certificate)	
-	(odbinit copy of GS1 registration no. certificate)	
_		
121	Permanent Account Number of the	
12	Permanent Account Number of the company	
12 (	Permanent Account Number of the company (Submit copy of PAN )	
1	(Submit copy of PAN )	
13 A	(Submit copy of PAN )  Micro,Small and Medium Ent. Reg. no.	
13 A	(Submit copy of PAN )	
13 A	(Submit copy of PAN )  Micro,Small and Medium Ent. Reg. no.  Submit copy of MSME registration no. certificate)	
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-	20 EPF Registration No.	
-	(Submit copy of EPF registration no. certificate)	
Ì	(25 The Standard)	
	21 ESI Registration No.	
	(Submit copy of ESI Registration certificate)	
	Registration No. of registered under Private Security	<u> </u>
_	Agencies (Regulation) Act 2005	
	(Submit copy of PSAR certificate)	3
	20 Decistation no estat.	
	Registration no. of Labour Licence	
_	(Submit copy of labor licence certificate)	
- 2	4 Organization strength	
	Category	
a)	Top Management	No. of persons on roll
b)	Executive staff	
s)	Supervisory Staff	
1)	Workers	
;)	Others	
	V. C.	
25	Whether the firm possess any of the following certifications?	20 2
	(i) ISO : 9001 (ii) ISO : 14001 (iii) OHSAS : 18001 or any other Certifications	
•	Yes / No (if yes, please specify the details and enclose	
	documentary proof)	0.0
26	Please attaced copy of one of the following bills for address proof	
	Telephone bill / Electricity bill / Water bill	
27	Bank Details :- Account Name	
28	Name of The bank	and the second of the second o
		a property of the state of the
29	Branch	
30 /	Account Number	
31	FSC Code / MCR Code	
32 0	o you have any related party in the school?	
	the director or employed	
(ii	n the director or employee) yes please mention the name and relation with	

#### ote :-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



# Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
	Address of tenderer	
	8	
3	Contact No.	·
	5	
4	Email I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7 1	Date of D.D. / Cheque	
8 1	Name of Bank	
9 E	arnest Money amount	

(Signature and seal of the firm)

To,			•				
Director of Finance	,				•		
The Beer Salaria	₹,					. =	
The Doon School,		*	*				
Mall Road,							
Dehra Dun					8		
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Dear Sir/Madam,	1					, , , , , , , , , , , , , , , , , , ,	
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(Authorised Signatory)



## The Doon School, Dehra Dun

Tender Form for the Supply of DALS AND WHOLE SPICES ETC. duration of supply April 01, 2026 to March 31, 2027

Name of Tenderer :-	
Address of Tenderer :-	
Telephone No. :-	
GST No.:-	
Email :-	

S.NO	PARTICULARS	BRAND	A/U	QTY	RATE
1	Bay leaf (Tej Patta)		KG	10	
	Salt Black		KG	200	
	Ajwain		KG	100	
	Cinnamon ( Dal chinni)		KG	50	_
	Coriander (Dhania)		KG	50	
	Cumin (Jeera)		KG	200	
	Saunf	H	KG	100	
8	Methi dana		KG	50	
9	Rai Dana	100	KG	50	
10	Mustard black	715	KG	50	
	Mustard yellow		KG	20	
12	Red chilli Whole		KG	25	
13	White Sesame (Till)	PKB PREMIUM	KG	100	
14	Peanut Kacchi	RAJDHANI/TONG GARDEN	KG	250	
15	Poha	RAJDHANI/TATA SAMPANN	KG	1000	
16	Jaggery Powder		KG	200	
17	Water Melon Seeds		KG	700	
18	Sunflower Seeds		KG	20	
19	Nutmeg (Jaiphal)		KG	10	
20	Clove (Laung)		KG	20	
21	Heeng	L.G/MDH	KG	20	
22	Kalongi		KG	20	
23	Javitri (Mace)		KG	20	
	Piplee		KG	5	
25	Star Anise		KG	5	
26	Black pepper whole good quality		KG	50	
	Large elaichi whole good quality		KG	50	
28	Arhar dal	RAJDHANI/TATA SAMPANN	KG	2000	
29	Rajma dal	RAJDHANI/TATA SAMPANN	KG	3000	
30	Kabuli chana	RAJDHANI/TATA SAMPANN	KG	3000	
31	Kala chana	RAJDHANI/TATA SAMPANN	KG	2000	
32	Masoor dal black	RAJDHANI/TATA SAMPANN	KG	1500	
33	Malka Red	RAJDHANI/TATA SAMPANN	KG	700	
34	Moong Sabut Dal	RAJDHANI/TATA SAMPANN	KG	700	
	Moong Chilka dal	RAJDHANI/TATA SAMPANN	KG	500	
36	Moong Dhuli dal	RAJDHANI/TATA SAMPANN	KG	1000	
37	Urad Sabut Dal	RAJDHANI/TATA SAMPANN	KG	2000	
38	Urad Dhuli	RAJDHANI/TATA SAMPANN -	KG ,	1500	

39	Urad Chilka dal	RAJDHANI/TATA SAMPANN	KG	700
40	Lobia dal	RAJDHANI/TATA SAMPANN	KG	700
41	White Matra	RAJDHANI/TATA SAMPANN	KG	1000
42	Chana dal	RAJDHANI/TATA SAMPANN	KG	3000
.43	Dalia Roasted	RAJDHANI/TATA SAMPANN	KG	200
44	Suji	RAJDHANI/TATA SAMPANN	KG	1000
45	Saffron 1 gms pack BABY (Kesar)	BABY BRAND	PKT	600
46	Khus Khus good quality		KG	50
47	Hari Elaichi good quality	ORGANIC GREEN CARDMOM	KG	150
48	Shahi Zeera		KG	2
48	White Peanut good quality		KG	1000

Please quote the rate inclusive of all Taxes FOR School

Last date the submitting the rates is December 21, 2025 till 7:00 pm.

Gp. Capt. Sandeep Seth (Retd.) Bursar









The Indian Public Schoots' Society, Registered office: The Doon School, Chandbagh, Dehradun, Uftarakhand. Corporate Identification Number: U99599UR1928NPL002455

The Doon School Mall Road Dehradun, UK 248001 India

Phone: +91 135 2526400 Fax: +91 135 2757275 Email: info@doonschool.com www.doonschool.com

