THE DOON SCHOOL, DEHRA DUN- 248001

TENDER FORM FOR THE SUPPLY OF Terms & Conditions of the Contract: -

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of Rs. 10,000 as earnest Money. The earnest Money will be refunded to unsuccessful ternderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.

- 2. Cheque should be in the name of "The Headmaster, The Doon School.
- 3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printeddlivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
- 4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
- 5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
- 6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject ot test and acceptance and does not absolve the contractor from his responsibility on this score.
- 7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
- 8. Abiding by the government rules and regulations single use plastic should be avoided.
- 9. In the event of termination of contract without the written consent of the school, the security deposit will

Gp.Capt. Sar Bursar

ethi (Retd.)

Schedule of Tender Opening

S.No.		<u>Date</u>	<u>Tender</u>	Time	Day
1	Games Store	December 22,2025	Games/Sports Items and Equipments	10:30 AM	Monday
2	Wellness Centre	December 22,2025	Medicines and Surgical Items	11:30 AM	Monday
3	Book Store / Library	December 22,2025	Text Books	12:10 AM	Monday
CXXX	XXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXX
4	CDH	December 23,2025	Eggs,Fish,Chicken,Mutton,Milk & Milk Products,Soya Products,Namkeen,Fruits & Vegetables,Atta,Dals,Rice,Oils,Dryfruit,Ice Cream, Cold Drinks and Frozen Vegetables	10:30 AM	Tuesday
5	Tuckshop	December 23,2025	Dry Tuckshop	11:30 AM	Tuesday
6	CDH	December 23,2025	Supply and refilling of 19 KG LPG Gas Cyclinder	12:10 PM	Tuesday
XXXX	XXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	000000000000000000000000000000000000000	XXXXXXXX	XXXX
7	Workshop & Maintenance	December 24,2025	Electrical Items, Sanitary & Plumbing Items, Glass, Plywood, Hardware, Paints and Chemicals	10:30 AM	Wednesday
(XXX)	CXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
8	General Store	December 26,2025	Printing, Office and School Stationery	10:30 AM	Friday
9	H.M. Set.	December 26,2025	Printing Work	10:45 AM	Friday
	Art Dep	December 26,2025	Art Material	11:30 AM	
XXXX	OXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXXXXX
	Gen. Store/ con	December 29,2025	Toiletry and Misc. Items and other Toiletry Items / Disposable Likes	10:30 AM	Monday
	I T Dep	December 29,2025	Ink Cartridge/Toner and Consumable Items	12:00 Noon	Monday
	CDH / Gen. Store	December 29,2025	Crockery	12:10 PM	
		XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	CXXX
	Gen. Store	December 30,2025	Summer Uniforms	10:30 AM	Tuesday
	Gen. Store	December 30,2025	Winter Uniforms	10:30 AM	Tuesday
	Gen. Store	December 30,2025	Readymade Garments	11:00 AM	
		7	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	CXXXXXXXXXX	CXXX
	Admin Department		Security Services	10:30 AM	Wednesday
_	Admin Department		General Services		Wednesclay
	Admin Department		Housekeeping Services		Vednes day
20	Admin Department	December 31,2025	Dry Cleaning	11:00 AM	Nednes clay
	Admin Department		Bus & Taxi Services		Nednesclay

Note:-

- 1 Last Date of submitting the tender Forms is :- December 21, 2025.
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms: In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL **Or** in this email ld: tenderforms@doonschool.com
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter

"TENDER FOR PROVIDING / SUPPLY OF ______and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN

6 Tender sent by other means will not be accepted in any case.

Gp. Capt. Sandeep Set (Retd.)

Bursar



3.1	No.	Particulars	Details to be filled by the organization
	1	Name of the Firm	
_	_ 2	Registered Address	
<u> </u>	_		
_	-		
	-		
_	-		
-	2	Ectablicament year of the	
_	7	Establisement year of the company	ч.
	4 5	Status (Company / Firm / Proprietor / co-oprative society / HUF / Other)	
	5 N	iame of the contact person	
_	6 5	esignation of the contact person	-
		esignation of the contact person	
	7 T	elephone / Mobile No.	2 A(3)
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1	O Tu	m Over details (Copy of CA certified audited	3 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
•	Ba	lance sheet and profit and loss account to be	
	en	closed)	*
		nount in Rs.	
		Previous Year	
	(b)	One Year before previous year.	
_	(c)	Two Years before previous year	
_	(Su	bmit copy of registration no. certificate)	1777 10 22 10 10
4.4	_		
11		No. of the firm	
-	(Su	omit copy of GST registration no. certificate)	
12	Dam		
14	/Cub	nanent Account Number of the company	E No. Co.
\dashv	(Sub	mit copy of PAN)	
12	Mion	Consilional Madisus E. A. B.	H2
191	WHCT C	o,Small and Medium Ent. Reg. no.	
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4 5	99/	N Licence No.	
		nit copy of FSSAI Licence no. certificate)	
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1			
1	20	EPF Registration No.	
	20	(Submit copy of EPF registration no. certificate)	
-		(Special copy of El 1 registration no. certificate)	
	21	ESI Registration No.	<u> </u>
		(Submit copy of ESI Registration certificate)	
	- 1	Registration No. of registered under Private Security Agencies (Regulation) Act 2005	
_	1	(Submit copy of PSAR certificate)	16
	23	Registration no. of Labour Licence	
	1	Submit copy of labor licence certificate)	
	24 (Organization strength	
		Category	No. of persons on roll
a)	T	op Management	S. Paradito dil 1011
b)	E	xecutive staff	
c)	S	upervisory Staff	
d)	V	Vorkers	
∌)	0	thers	
2	CE	hether the firm possess any of the following ertifications? ISO: 9001 (ii) ISO: 14001 (iii) OHSAS: 18001 or	
	Jan	ly other Certifications	2
	do	es / No (if yes, please specify the details and enclose cumentary proof)	
26	ade	ease attaced copy of one of the following bills for dress proof	
	Tel	lephone bill / Electricity bill / Water bill	
27	Bai	nk Details :- Account Name	
28	Nar	ne of The bank	the state of the s
29	Brai	nch	And the second of the second o
20	Acc		
30	ACC	ount Number	
31	FSC	C Code / MCR Code	
32 [о Оо у	ou have any related party in the school?	
10	in th	e director or employee)	
In	yes is/he	please mention the name and relation with	

ote :-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- 3 I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details	
1	Name of tenderers		
2	Address of tenderer		
3	Contact No.		
. 4	Email I D		
5	Tender of supply of		
6	D.D. / Cheque No.		
7	Date of D.D. / Cheque		
8	Name of Bank		
9 1	Earnest Money amount		

(Signature and seal of the firm)

To,		9	(*)	
Director of Finance,	*		•	
The Doon School,	. aa"			
Mall Road,		•		
Dehra Dun				• >
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applicable	of the Micro, Small	and Medium Ent	erprises Developme	ent Act. 2006 is not
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	(DD/MM/YY)/P	lease attach the	ed Government	Authority on
for receipt of	the Memorandum/ce	rtificate issued by	cknowledgement of	the Authority
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b) As per the pr	rovisions of Micro, S classified as:	mall and Modium	e maria	•
2006. We are a	classified as:	ingii and Medifil	Enterprises Devel	opment Act,
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(Authorised Signatory)

THE DOON SCHOOL

The Doon School, Dehra Dun

Tender Form for the Supply of FROZEN VEGETABLES duration of supply April 01, 2026 to March 31, 2027

Name of Tenderer :-				
Address of Tenderer :-				
	-			
		4		
Telephone No. :-				
GST No.:-				
Email :-				

S.NO	PARTICULARS	BRANDS	A/U	QTY	RATE
	FROZEN SPINACH (IN 5 KGS PACK)		KG	200	
2	FROZEN MIX VEG (CPBC) (IN 5 KGS PACK)		KG	200	
3	FROZEN LOTUS STEM (IN 5 KGS PACK)		KG	5	
4	FROZEN CAULIFLOWER (IN 5 KGS PACK)		KG	300	
5	FROZEN BEETROOT (IN 5 KGS PACK)		KG	200	
6	FROZEN WATER CHESTNUT (IN 5 KGS PACK)		KG	30	
7	FROZEN LADY FINGER (OKRA) (IN 5 KGS PACK)		KG	100	
8	FROZEN BEANS (IN 5 KGS PACK)		KG	100	
9	FROZEN CARROT (IN 5 KGS PACK)		KG	150	
10	FROZEN CARROT SHREDDED		KG	100	
11	FROZEN CAPSICUM (IN 5 KGS PACK)		KG	100	
12	FROZEN BROCCOLI (IN 5 KGS PACK)		KG	200	
13	FROZEN GREEN PEAS (IN 5 KGS PACK)		KG	3000	
14	FROZEN CORN (IN 5 KGS PACK)		KG	2000	
15	FROZEN BEETROOT HALWA		KG	200	

Please quote the rate inclusive of all Taxes FOR School

Last date the submitting the rates is December 21, 2025 till 7:00 pm.

Gp. Capt. Sandeep Sethi (Retd.)











The Indian Public Schools' Society. Registered office: The Doon School, Chandbagh, Dehradun, Uttarakhand. Corporate Identification Number: U99999UR1923NPL002455

The Doon School Mall Road Dehradun, UK 248001 India

Phone: +91 135 2526400 Fax: +91 135 2757275 Email: info@door.school.com www.doonschool.com

