

**THE DOON SCHOOL, DEHRA DUN- 248001**

**TENDER FORM FOR THE SUPPLY OF Hardware**

**Duration of Supply:-** 1st April - 2026 - 31st March - 2027

**Terms & Conditions of the Contract: -**

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of Rs. 10000 as earnest Money. The earnest Money will be refunded to unsuccessful tenderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.
2. Cheque should be in the name of "The Headmaster, The Doon School.
3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printed delivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of their presentation.
4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, or at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject to test and acceptance and does not absolve the contractor from his responsibility on this score.
7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
8. Abiding by the government rules and regulations single use plastic should be avoided.
9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

  
**Gp. Capt. Sandeep Sethi (Retd.)**  
**Bursar**

**Note :-**

- 1 Last Date of submitting the tender Forms is :- **December 21, 2025.**
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms :- In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL.  
**Or in this email Id :- [tenderforms@doonschool.com](mailto:tenderforms@doonschool.com)**
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter  
"TENDER FOR PROVIDING / SUPPLY OF \_\_\_\_\_ and address  
should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN
- 6 Tender sent by other means will not be accepted in any case.

**Gp. Capt. Sandeep Sethi (Retd.)**  
**Bursar**

S.No.	Particulars	Details to be filled by the organization
1	Name of the Firm	
2	Registered Address	
3	Establishment year of the company	
4	Status (Company / Firm / Proprietor / co-oprative society / HUF / Other)	
5	Name of the contact person	
6	Designation of the contact person	
7	Telephone / Mobile No.	
8	E-mail	
9	Website	
10	Turn Over details (Copy of CA certified audited Balance sheet and profit and loss account to be enclosed) Amount in Rs. (a) Previous Year (b) One Year before previous year. (c) Two Years before previous year (Submit copy of registration no. certificate)	
11	GST No. of the firm (Submit copy of GST registration no. certificate)	
12	Permanent Account Number of the company (Submit copy of PAN )	
13	Micro, Small and Medium Ent. Reg. no. (Submit copy of MSME registration no. certificate)	
14	FSSAI Licence No. (Submit copy of FSSAI Licence no. certificate)	
15	Health Dept. License Please attached copy of the same	
16	Catering License Please attached copy of the same	
17	Whether regular pest control activities are undertaken in your establishment	
18	Whether the food items / ingredients / water used in your establishment are lab tested	
19	Fire Safety License	

*Handwritten signature*

20	EPF Registration No. (Submit copy of EPF registration no. certificate)	
21	ESI Registration No. (Submit copy of ESI Registration certificate)	
22	Registration No. of registered under Private Security Agencies (Regulation) Act 2005 (Submit copy of PSAR certificate)	
23	Registration no. of Labour Licence (Submit copy of labor licence certificate)	
24	<b>Organization strength</b>	
	Category	No. of persons on roll
(a)	Top Management	
(b)	Executive staff	
(c)	Supervisory Staff	
(d)	Workers	
(e)	Others	
25	Whether the firm possess any of the following certifications? (i) ISO : 9001 (ii) ISO : 14001 (iii) OHSAS : 18001 or any other Certifications Yes / No (if yes, please specify the details and enclose documentary proof)	
26	Please attached copy of one of the following bills for address proof Telephone bill / Electricity bill / Water bill	
27	<b>Bank Details :- Account Name</b>	
28	Name of The bank	
29	Branch	
30	Account Number	
31	IFSC Code / MCR Code	
32	Do you have any related party in the school ? (in the director or employee) If yes please mention the name and relation with his/her.	

ote :-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- 3 I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



## Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
3	Contact No.	
4	Email I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7	Date of D.D. / Cheque	
8	Name of Bank	
9	Earnest Money amount	

(Signature and seal of the firm)

To,  
Director of Finance,  
The Doon School,  
Mall Road,  
Dehra Dun

Dear Sir/Madam,

We hereby confirm that:

- 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2006 is not applicable

AND

- 2) We have not filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

OR

- 3) We have filed memorandum under the provisions of Micro, Small and Medium Enterprises Development Act, 2006.

Please Tick ☐

If filed then,

- a) We have filed memorandum with the notified Government Authority on \_\_\_\_\_ (DD/MM/YY) (Please attach the acknowledgement of the Authority for receipt of the Memorandum/certificate issued by the authority)

- b) As per the provisions of Micro, Small and Medium Enterprises Development Act, 2006. We are classified as:

I. Micro ☐

II. Small ☐

III. Medium ☐

For 

(Authorised Signatory)



THE  
DOON  
SCHOOL

## The Doon School, Dehra Dun

Tender Form for the Supply of **HARDWARE** duration of supply April 1, 2026 to March 31, 2027

Name of Tenderer

Address of Tenderer

Telephone No.

GST No. :-

Email ID :-

S.No.	Items	Make	Unit	QTY. (Approx)	Rate
1	20/5 SS STAR SCREW	Good Quality	Nos	500	
2	20/5 STAR BRASS SCREW	Good Quality	Nos	500	
3	ALDROP 8"	Good Quality	Nos	20	
4	ALDROP 10"	Good Quality	Nos	10	
5	ALDROP 12"	Good Quality	Nos	10	
6	AL. GATE HOOK & EYE	Good Quality	Nos	15	
7	BRASS GATE HOOK & EYE	Good Quality	Nos	5	
8	ALUMINIUM HANDE PLATE 8"	Good Quality	Nos	30	
9	ALUMINIUM BARFI JALI 3FT X 50FT	Good Quality	Sqft	200	
10	ALUMINIUM BARFI JALI 4FT X 50FT	Good Quality	Sqft	500	
11	AUTO HINGES CRANK 0 DEGREE/HYUDROLIC HINGES 0 DEGREE	Good Quality	Set	100	
12	AUTO HINGES CRANK OVERLAPPING	Good Quality	Nos	20	
13	BLACK NAIL 1/2"	Good Quality	Kg	10	
14	BLACK NAIL 3/4"	Good Quality	Kg	10	
15	BRASS DOOR STOPPER LONG	Good Quality	Nos	10	
16	SS DOOR STOPPER LONG	Good Quality	Nos	200	
17	BRASS HANDLE 4"	Good Quality	Nos	5	
18	BRASS HANDLE 6"	Good Quality	Nos	5	
19	BRASS HINGES 3"	Good Quality	Nos	5	
20	BRASS HINGES 4"	Good Quality	Nos	5	
21	BRASS TOWER BOLT 18"	Good Quality	Nos	5	
22	BRASS TOWER BOLT 6"	Good Quality	Nos	5	
23	BRASS TOWER BOLT 8"	Good Quality	Nos	5	
24	BUFFER SHOE 3/4" 8 NOS	Good Quality	Nos	100	
25	BUFFER SHOE 3 NOS	Good Quality	Nos	100	
26	CHAIR SHOES 1"	Good Quality	Nos	100	
27	CHAIR WHEEL SET OF 4 THREADED TYPE	Good Quality	Set	10	
28	CHEST HANDLE SS	Good Quality	Nos	30	
29	CLAMP 1.25"	Good Quality	Nos	10	
30	CLAMP 2"	Good Quality	Nos	10	
31	CLAMP 1/2"	ISI Mark	Nos	10	
32	CLAMP 1"	ISI Mark	Nos	10	
33	CLIP POWDER COATED BEEDING 3/4"	Good Quality	Nos	10	
34	CURTAIN ROD PVC COATED 15 FT	Good Quality	Nos	10	
35	DASH FASTNER 4"	Good Quality	Nos	20	
36	DASH FASTNER 6"	Good Quality	Nos	20	
37	DOOR CLOSER DORMA	Dorma	Nos	5	
38	DOOR CLOSER (GODREJ)	Godrej	Nos	10	
39	DOOR CLOSER (NORMAL)	Supertech	Nos	20	
40	RUBBER DOOR SILENCER	Good Quality	Nos	10	
41	FEVICOL ADHESIVE (KG.)	Pidilite	Kg	100	
42	FUNEL FOR PVC CURTAIN ROD	Good Quality	Nos	75	
43	GULMAKKH NAIL 3"	Good Quality	kg	5	
44	GULMAKKH NAIL 4"	Good Quality	Kg	5	
45	GYPSUM SCREW 1/2"	Good Quality	Nos	1000	



46	GYPSUM SCREW 3/4"	Good Quality	Nos	3000	
47	GYPSUM SCREW 1"	Good Quality	Nos	3000	
48	GYPSUM SCREW 1.25"	Good Quality	Nos	1000	
49	GYPSUM SCREW 1.5"	Good Quality	Nos	3000	
50	GYPSUM SCREW 2"	Good Quality	Nos	3000	
51	SS HINGES 3" (HEAVY)	Good Quality	Nos	300	
52	SS HINGES 4" (HEAVY)	Good Quality	Nos	10	
53	H.S.BLADE DOUBLE EDGE (HEAVY)	Good Quality	Nos	50	
54	H.S.BLADE SINGLE EDGE (HEAVY)	Good Quality	Nos	50	
55	SS LATCHES 2.5"	Good Quality	Nos	100	
56	L PATTI 2"	Good Quality	Nos	50	
57	MACHINE SCREW 3/4"	Good Quality	Nos	1000	
58	MACHINE SCREW 1"	Good Quality	Nos	1000	
59	MACHINE SCREW 1.25"	Good Quality	Nos	1000	
60	MACHINE SCREW 1.5"	Good Quality	Nos	1000	
61	MACHINE SCREW 2"	Good Quality	Nos	1000	
62	MAGNET CATCHER (BIG)	Good Quality	Nos	100	
63	METAL SCREW 13/8 (1000 NOS. IN PKT)	Good Quality	Nos	1000	
64	METAL SCREW 19/8 CSK (500 NOS. IN PKT)	Good Quality	Nos	1000	
65	METAL SCREW 38 X 10 (250 NOS. IN PKT)	Good Quality	Nos	1000	
66	NAIL NO.14 (1",1.5",2",2.5",3")	Good Quality	KG	20	
67	NUT 3/16 MACHINE SCREW	Good Quality	Nos	500	
68	NUTS & BOLT 2" X 2" (FOR DANDALA)	Good Quality	Nos	60	
69	NUTS & BOLT 2" X 2.5" (FOR DANDALA)	Good Quality	Nos	50	
70	NYLONE ROPE	Good Quality	KG	10	
71	PELMET PATTI (HEAVY)	Good Quality	Nos	20	
72	POLYTHENE SHEET BLACK IN KG. (WORKSHOP)	Good Quality	Kg	100	
73	PVC RAWAL PLUG 1.5"	Good Quality	Nos	2000	
74	PVC RAWL PLUG 2"	Good Quality	Nos	500	
75	ROUND SHOE 32MM (1.25")	Good Quality	Nos	200	
76	RECT. SHOE 2 X 1	Good Quality	Nos	200	
77	SHAVED HEAD WOODEN SCREW 20 X 5	Good Quality	Nos	100	
78	SHAVED HEAD WOOD SCREW 25 X 6	Good Quality	Nos	100	
79	SILICON TUBE	Good Quality	Nos	10	
80	SLIDING CHANNEL -12"	HETTICH	Nos	30	
81	SLIDING CHANNEL -14"	HETTICH	Nos	50	
82	SLIDING CHANNEL -16"	HETTICH	Nos	30	
83	SLIDING CHANNEL - 20"	HETTICH	Nos	20	
84	SQ SHOE 1.5" X 1.5"	Good Quality	Nos	200	
85	SQ SHOE 3/4" X 3/4"	Good Quality	Nos	100	
86	SQUARE SHOE BLACK (STOOL) 1"X1"	Good Quality	Nos	100	
87	SR HEATEX 1 LTRS	Pidilite	LTRS	30	
88	SS CURTAIN BRACKET	Good Quality	Nos	200	
89	SS PIPE CURTAIN 1"	Good Quality	Rft	30	
90	SS BRACKET END-TO -END	Good Quality	Nos	50	
91	SS HANDLE 3" MODULAR TYPE	Good Quality	Nos	100	
92	SS HANDLE 4" MODULAR TYPE	Good Quality	Nos	100	
93	SS HANDLE 6" MODULAR TYPE	Good Quality	Nos	50	
94	SS HANDLE 8" MODULAR TYPE	Good Quality	Nos	100	
95	SS KHUNTI / 6 PEG (HEAVY)	Good Quality	Nos	300	
96	SS TOWER BOLT 12"	Good Quality	Nos	10	
97	SS TOWER BOLT 6"	Good Quality	Nos	20	
98	SS TOWER BOLT 8"	Good Quality	Nos	50	
99	THREADED MS ROD 12 MM , 6' Length	Good Quality	Nos	5	
100	THREADED ROD MS 8 MM , 6' Length	Good Quality	Nos	5	
101	THREADED ROD MS 6 MM , 6' Length	Good Quality	Nos	10	
102	U RUBBER 5 MM FOR GLASS	Good Quality	kg	10	
103	RUBBER PACKING 5 MM	Good Quality	kg	5	
104	GLASS RUBBER BEEDING 15MM X 4MM	Good Quality	kg	5	
105	WELDING ROD (MIGLANI)	Miglani	Pkt	20	
106	WHITE CEMENT	JK / Birla	kg	50	
107	SS WIRE NETTING 4 X 50 GAUGE	Shri Sai / ISI Mark	Sqft	500	
108	WOODEN SCREW 35 X 8	Good Quality	Nos	200	
109	NAIL 17 NOS HEADLESS 1.5"	Good Quality	kg	5	
110	NAIL 18 NOS HEADLESS 3/4"	Good Quality	kg	5	
111	NAIL 20 NOS HEADLESS 3/4"	Good Quality	kg	5	



112	NAIL 17 NOS HEAD 1.5"	Good Quality	kg	5
113	NAIL 18 NOS HEAD 3/4"	Good Quality	kg	5
114	NAIL 20 NOS HEAD 3/4"	Good Quality	KG	5
115	BIT SCREW 3/4"	Good Quality	Nos	100
116	BIT SCREW 1"	Good Quality	Nos	100
117	CHIRWA RIVIT 1/2"	Good Quality	Nos	50
118	CHIRWA RIVIT 3/4"	Good Quality	Nos	50
119	CAP SCREW 3/4"	Good Quality	Nos	50
120	CAP SCREW 1"	Good Quality	Nos	50
121	CUPBOARD LOCK	Good Quality	Nos	100
122	DOOR SEAL 4' FT	Good Quality	Nos	20
123	DOOR SPRING (HEAVY)	Good Quality	Nos	50
124	HYDRAULIC HINGES 8 DEGREE	Good Quality	Set	100
125	Bed Handle 3"	Good Quality	Nos	200
126	SS Latches 3"	Good Quality	Nos	100

Note :- Please quote the rates inclusive all Taxes F.O.R.

Gp. Capt. Sandeep Sethi (Retd.)  
Bursar



The Indian Public Schools' Society. Registered office: The Doon School, Chandbagh, Dehradun, Uttarakhand. Corporate Identification Number: U99999UR1928NPL002455

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