## THE DOON SCHOOL, DEHRA DUN- 248001

- 10001
TENDER FORM FOR THE SUPPLY OF LPG Gas Cylinder
Duration of Supply: - St April-2026 - 31st March-2027
Terms & Conditions of the Contract: -

- 1.All tenderers are required to deposit their tenders in sealed envelopes along with cheque of as earnest Money. The earnest Money will be refunded to unsuccessful ternderer without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.
- 2. Cheque should be in the name of "The Headmaster, The Doon School.
- 3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printeddlivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of
- 4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
- 5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
- 6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject ot test and acceptance and does not absolve the contractor from his responsibility on this score.
- 7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
- 8. Abiding by the government rules and regulations single use plastic should be avoided.
- 9. In the event of termination of contract without the written consent of the school, the security deposit will

Gp.Capt. San Sethi (Retd.) Bursar

## **Schedule of Tender Opening**

Department	Date	Tender	Time	Day
s Store	December 22,2025	Games/Sports Items and Equipments	10:30 AM	Monday
ess Centre	December 22,2025	Medicines and Surgical Items	11:30 AM Monday	
Store / Library	December 22,2025	Text Books	12:10_AM	Monday
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	December 23,2025	Eggs,Fish,Chicken,Mutton,Milk & Milk Products,Soya Products,Namkeen,Fruits & Vegetables,Atta,Dals,Rice,Oils,Dryfruit,Ice Cream, Cold Drinks and Frozen Vegetables	10:30 AM	Tuesday
ор	December 23,2025	Dry Tuckshop	11:30 AM	Tuesday
	December 23,2025	Supply and refilling of 19 KG LPG Gas Cyclinder	12:10 PM	Tuesday
XXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	000000000000000000000000000000000000000	XXXXXXXXX	XXXX
nop & Maintenance	December 24,2025	Electrical Items, Sanitary & Plumbing Items, Glass, Plywood, Hardware, Paints and Chemicals	10:30 AM	Wednesday
XXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
Store	December 26,2025	Printing, Office and School Stationery	10:30 AM	Friday
et.	December 26,2025	Printing Work	10:45 AM	Friday
	December 26,2025	Art Material	11:30 AM	Friday
XXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXX
ore/eon	December 29,2025	Toiletry and Misc. Items and other Toiletry Items / Disposable Litings	10:30 AM	Monday
	December 29;2025	Ink Cartridge/Toner and Consumable Items	12:00 Noon	Monday
Gen. Store	December 29,2025	Crockery	12:10 PM	Monday
XXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXX	CXXX
ore	December 30,2025	Summer Uniforms	10:30 AM	Tuesday
ore	December 30,2025	Winter Uniforms	10:30 AM	Tuesday
ore	December 30,2025	Readymade Garments	11:00 AM	
XXXXXXXXXXXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXXX	XXX
Department	December 31,2025	Security Services	10:30 AM	Nednesclay
Department	December 31,2025	General Services	10:30 AM	<b>Nednes</b> clay
Department		Housekeeping Services	10:30 AM	<b>Nednes</b> clay
epartment	December 31,2025	Dry Cleaning	11:00 AM	Vednesclay
epartment	December 31,2025	Bus & Taxi Services	11:20AM \	Vednesday
epartme	nt	nt December 31,2025	nt December 31,2025 Bus & Taxi Services	

#### Note :-

- 1 Last Date of submitting the tender Forms is :- December 21, 2025.
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms :- In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL **Or in this email** Id :- tenderforms@doonschool.com
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter
  "TENDER FOR PROVIDING / SUPPLY OF \_\_\_\_\_\_\_ and address

should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN

6 Tender sent by other means will not be accepted in any case.

Gp. Capt. Sandeep Set (Rotd.)

Bursar



S.No	particulars	Details to be filled by the organization
	Alema of the Financial	
	1 Name of the Firm	
	o Conjetova d Address	
	2 Registered Address	
_		
	-	
	N 19-4-14	
	3 Establisement year of the company	
	4 Status (Company / Firm / Proprietor / co-oprative	
•	society / HUF / Other)	
5	Name of the contact person	
6	Designation of the contact person	1
		•
7	Telephone / Mobile No.	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
8	E-mail	2 0 0
9	Website	
- ]		
10	Turn Over details (Copy of CA certified audited	
	Balance sheet and profit and loss account to be enclosed)	- 0
-	Amount in Rs.	M. MAA
	a) Previous Year	
	b) One Year before previous year.	to the same of the
10	c) Two Years before previous year	
	Submit copy of registration no. certificate)	
	· · ·	
11 G	ST No. of the firm	
(8	Submit copy of GST registration no. certificate)	
12 Pe	ermanent Account Number of the company	
	ubmit copy of PAN )	
3 Mi	cro,Small and Medium Ent. Reg. no.	
(St	ubmit copy of MSME registration no. certificate)	
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	SAI Licence No.	- 3
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-	20 EPF Registration No.	
-	(Submit copy of EPF registration no. certificate)	
1	(Section 10. Continuate)	
-	21 ESI Registration No.	-
	(Submit copy of ESI Registration certificate)	
	22 Registration No. of registered under Private Security	
	Agencies (Regulation) Act 2005	
	(Submit copy of PSAR certificate)	
	Desirable in the state of the s	
_	23 Registration no. of Labour Licence	
	(Submit copy of labor licence certificate)	
	24 Organization strength	
_	Category	lat. c
a)	Top Management	No. of persons on roll
b)	Executive staff	
c)	Supervisory Staff	
<del>)</del> (1)	Workers	
)	Others	
	(i) ISO: 9001 (ii) ISO: 14001 (iii) OHSAS: 18001 or any other Certifications Yes / No (if yes, please specify the details and enclose documentary proof)	
26	Please attaced copy of one of the following bills for address proof	
	Telephone bill / Electricity bill / Water bill	
27	Bank Details :- Account Name	
28	Name of The bank	MEST CONTROL OF THE SUBSTILITED PROPERTY CONTROL OF THE SUBSTILITED PROPERTY OF THE SU
20	Name of the bank	Alle the control of t
29	Branch	
30	Account Number	
31	IFSC Code / MCR Code	
22	De van hene and adefad and in the	
	Do you have any related party in the school?	. 8 8
-15	in the director or employee)  f yes please mention the name and relation with	
	is/her.	
- 1		

### lote:-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



# Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
	11	
3	Contact No.	
- 4	Email I D	
4	EIIIdii I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7 [	Date of D.D. / Cheque	
8	Name of Bank	
9 E	arnest Money amount	

(Signature and seal of the firm)

1	To,						•	-		
1	Director of F	inance,			II.					
	The Doon Sci Mall Road,	hool,			*					
	Dehra Dun					e i		10		
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	2) We	Šaus sies ei						7		•
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# THE DOON SCHOOL

## The Doon School, Dehra Dun

Tender Form for the supply and refilling of 19 kgs LPG gas cylinder duration of supply April 1,2026 to March 31, 2027

Name Of Tenderer :-	<u> </u>	
Address Of Tenderer :-		
Telephone No. :-		
GST No. :-		
Email :-		

### **BASIC, ITEM SPECIFICATIONS**

S.No	ltem	Specifications	Refilling Qty (Approx)	Discount (in %) on company price list applicable at Dehradun	Rate/ inclusive of all taxes, transportation, etc.
1	Supply and refilling of 19 kg commercial (Non Domestic) LPG gas cylinder	19 kg commercial gas cylinder to be supplied and refilled as and when required	800 Cylinders P.A.		

Gp. Capt. Sandeep Serot (Retd.) (Bursar)









The Indian Public Schools' Society. Registered office: The Doon School, Chandbagh, Dehradun, Uttarakhand. Corporate Identification Number: U99999UR1928NPL002455

The Doon School Mall Road Dehradun, UK 248001 India

Phone: +91 135 2526400 Fax: +91 135 2757275 Email: info@dounschool.com www.doonschool.com

	Terms & Conditions :-
	The Bidders are expected to go through all instructions, terms & condition as specified in the bidding
175	document. Failure to furnish complete required information or submission of a bid with incomplete
S.Nc.	information may result in rejection of the bid.
1	The tender duly completed and signed shall be submitted in a sealed cover. The sealed cover upperscribed
	"Quotation for supply and refilling of commercial gas cylinders" shall be addressed to The Head Master, The Doon School, Dehradun and shall be submitted on or before Date:-
2	
	The intending bidders shall have to paste transparent tape on the rates quoted by them in Indian Rupees (INR)
	only both in figures and in words FOR School inclusive of supply, fixing and installation and all taxes. In case of
	a discrepancy, the amount quoted in words will be taken as final.
3	
	The Quotation submitted shall remain valid for a period of 90 days from the date of opening of the bid.
4	The rates will remain valid for supply and refilling of commercial gas cylinders till 31st March, 2027
5	The supply, transportation etc. of the gas shall be sole responsibility and at the risk of the firm till the
	acceptance by the School.
6	The supply and refilling of commercial gas cylinders supplied will be inspected by a Committee specially
	constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the
	required specifications, the supplies shall be rejected and responsibility of lifting back the supplies will devolve
	on the supplier.
/	The Doon School reserves the right to reject or accept any Proposal without assigning any reason or cancel or
	withdraw the quotation. The University reserves the right to relax any condition enumerated or arising out of
	this tender, without assigning any reason/s thereof. If the supply of the required items are not affected before
	the specified period, the University shall have the authority to cancel the order or to take any action deemed
	fit in the circumstances.
8	In case of any dispute the jurisdiction will be courts at Dehradun only.
9	The School may, for any reason, whether suo-moto or in response to a clarification requested by a
	prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for
	submission of bids.
10	Quotations received after due date, improperly sealed, or with incomplete marking or with
	overwriting/corrections are liable to be rejected.
11	During evaluation of bids, The Doon School may, at its discretion, ask the Bidder for a clarification of its bid.
	The request for clarification and the response shall be in writing and no change in prices or substance of the
	bid shall be sought, offered or permitted.
12	Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient
	ground for the annulment of the award and forfeiture of the bid security, in which event the University may
12	make the award to the next lowest bidder or call for new bids.
13	The rates are inclusive of excise duty/customs duty labour charge for installation, commissioning etc. and

Gp. Capt. Sandeep Sethi (Retd. (Bursar )

nothing extra is payable.









The Doon School Mall Road Dehradun, UK 248001 India

Phone: +91 135 2526400 Fax: +91 135 2757275 Email: info@doonschool.com www.doonschool.com