THE DOON SCHOOL, DEHRA DUN- 248001

248001
TENDER FORM FOR THE SUPPLY OF Namkeen
Duration of Supply: - It spail - 2026 - March - 31 - 2027 Terms & Conditions of the Contract
Terms & Conditions of the Contract.

Terms & Conditions of the Contract: -

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of as earnest Money. The earnest Money will be refunded to unsuccessful ternderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.

- 2. Cheque should be in the name of "The Headmaster, The Doon School.
- 3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printeddlivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to the supplier's bill. Bills must be submitted once every 15 days and will be paid by cheque within 15 days of
- 4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
- 5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
- 6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject ot test and acceptance and does not absolve the contractor from his responsibility on this score.
- 7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
- 8. Abiding by the government rules and regulations single use plastic should be avoided.
- 9. In the event of termination of contract without the written consent of the school, the security deposit will

Gp.Capt. Sand Sethi (Retd.) Bursar

Schedule of Tender Opening

S.No.	Department	<u>Date</u>	<u>Tender</u>	<u>Time</u>	Day
1	Games Store	December 22,2025	Games/Sports Items and Equipments	10:30 AM	Monday
2	2 Wellness Centre December 22,2025 Medicines and Surgical Items			11:30 AM	Monday
3	Book Store / Library	December 22,2025	Text Books	12:10 AM	Monday
XXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXX		XXXXXXXXX	XXXX
4	CDH	December 23,2025	Eggs,Fish,Chicken,Mutton,Milk & Milk Products,Soya Products,Namkeen,Fruits & Vegetables,Atta,Dals,Rice,Oils,Dryfruit,Ice Cream, Cold Drinks and Frozen Vegetables	10:30 AM	Tuesday
5	Tuckshop	December 23,2025	Dry Tuckshop	11:30 AM	Tuesday
6	CDH	December 23,2025	Supply and refilling of 19 KG LPG Gas Cyclinder	12:10 PM	Tuesday
XXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	OXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXX	XXXX
7	Workshop & Maintenance	December 24,2025	Electrical Items, Sanitary & Plumbing Items, Glass,Plywood,Hardware,Paints and Chemicals	10:30 AM	Wednesday
XXXX	CXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	OCXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
8	General Store	December 26,2025	Printing, Office and School Stationery	10:30 AM	Friday
9	H.M. Set.	December 26,2025	Printing Work	10:45 AM	Friday
10	Art Dep	December 26,2025	Art Material	11:30 AM	Friday
XXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
11	Gen. Store/ con	December 29,2025	Toiletry and Misc. Items and other Toiletry Items / Disposable Litrus	10:30 AM	Monday
12	l T Dep	December 29,2025	Ink Cartridge/Toner and Consumable Items	12:00 Noon	Monday
13	CDH / Gen. Store	December 29,2025	Crockery	12:10 PM	Monday
XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXXXX	CXXX
14	Gen. Store	December 30,2025	Summer Uniforms	10:30 AM	Tuesday
15	Gen. Store	December 30,2025	Winter Uniforms	10:30 AM	Tuesday
16	Gen. Store	December 30,2025	Readymade Garments	11:00 AM	Tuesday
CXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	CXXX
17	Admin Department	December 31,2025	Security Services	10:30 AM	Wednesday
18	Admin Department	December 31,2025	General Services		Wednesday
19	Admin Department	December 31,2025	Housekeeping Services		Wednesclay
20	Admin Department	December 31,2025	Dry Cleaning		Wednesday
	Admin Department	December 31,2025	Bus & Taxi Services		Wednesday
XXXX	XXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		

Note:-

- 1 Last Date of submitting the tender Forms is :- December 21, 2025.
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms: In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL Or in this email Id: tenderforms@doonschool.com
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter
 "TENDER FOR PROVIDING / SUPPLY OF ______ and address
 should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN

6 Tender sent by other means will not be accepted in any case.

Gp. Capt. Sandeep Set (Retd.)

Bursar



5.1	Vo.	Particulars	Details to be filled by the organization
	1	Name of the Firm	
	2	Registered Address	
_	_		
	-		
	-		
	-	3	
_	-	# 4.1 at	
_	3 1	Establisement year of the company	
_	115	Status (Company / Firm / Proprietor / co-oprative	
	s	ociety / HUF / Other)	
	5 N	lame of the contact person	
	\top		
	6 D	esignation of the contact person	
	\top		
	7 Te	elephone / Mobile No.	
			373
	8 E-	mail	
	9 W	ebsite	
11	0 Tu	rn Over details (Copy of CA certified audited	
	Ba	lance sheet and profit and loss account to be closed)	
		nount in Rs.	
	_	Previous Year	
		One Year before previous year.	
	(c)	Two Years before previous year	
	(Su	bmit copy of registration no. certificate)	
		, some solution of an according	
11	GST	Γ No. of the firm	
	(Sub	omit copy of GST registration no. certificate)	
12	Pern	nanent Account Number of the company	
1	(Sub	mit copy of PAN)	
1			
3	Micro	o,Small and Medium Ent. Reg. no.	
1	Subi	mit copy of MSME registration no. certificate)	
+			
		Al Licence No.	41 v v
10	Subr	nit copy of FSSAI Licence no. certificate)	
1	1 - 101	D-111	
		Dept. License	X II
1	rease	e attached copy of the same	
1	-t- ·		
		ng License	8
12	ease	attached copy of the same	14 - 14 - 10 - 11 - 11 - 11 - 11 - 11 -
W	heth	Of ranular neet control and dis-	
in	YOUR	er regular pest control activities are undertaken establishment	H 1
	A melit	and the state of t	
W	hethe	er the food items / ingredients / water used in	
you	ur es	tablishment are lab tested	1 0 G 1444
		fety License	

Mm

-A. ...

. Serveya Para Sari

-	_	. area arms that dopy or any outrop	
-	20	EPF Registration No.	
4	20	(Submit copy of EPF registration no. certificate)	
-		(Submit copy of EFF registration no. certificate)	
-	21	ESI Registration No.	
-		(Submit copy of ESI Registration certificate)	
		(see a see	
	22	Registration No. of registered under Private Security	+
		Agencies (Regulation) Act 2005	
		(Submit copy of PSAR certificate)	
	22	Designation no effect	
_		Registration no. of Labour Licence	
	+	(Submit copy of labor licence certificate)	
	24 (Organization strength	
		Category	No. of persons on roll
a)	_	Top Management	No. or persons on roll
b)		Executive staff	
c)	15	Supervisory Staff	
d)		Vorkers	
3)		Others	
_	\top		
2	5 V	hether the firm possess any of the following ertifications?	
) ISO : 9001 (ii) ISO : 14001 (iii) OHSAS : 18001 or	
,	ar	ny other Certifications	8
	Ye do	es / No (if yes, please specify the details and enclose ocumentary proof)	
26	Plad	ease attaced copy of one of the following bills for Idress proof	
	Te	lephone bill / Electricity bill / Water bill	
07			
	Ba	nk Details :- Account Name	
28	Na	me of The bank	Control and Contro
		200	And the second s
29	Bra	nch	11
30	Acc	ount Number	
31	IFS	C Code / MCR Code	
32	20.1	ou have any related party in the school?	
1	in #	ne director or employee)	
1	f ve	s please mention the name and relation with	
j	is/h	er.	
1			

ote :-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details
1	Name of tenderers	
2	Address of tenderer	
	18	
3	Contact No.	
4	Email I D	
5	Tender of supply of	
6	D.D. / Cheque No.	
7 1	Date of D.D. / Cheque	
8	Name of Bank	
9 8	Earnest Money amount	

(Signature and seal of the firm)

1	To,	, (#C		•		
	Director of Finance, The Doon School,	. X **	*			
	Mall Road, Dehra Dun		<+			
^ =		8 8		V .	20 I	
•	Dear Sir/Madam,	<u> </u>			s . 9	
•	122	•	× × 0		*	
	We hereby confirm that:					
	1) The provision applicable	s of the Micro, Sn	nall and Mediu	m Enterprises De	Velooment Are	
	applicable	AND	736	1.02	Topment Act,	2000 IS NO
O	2) We have not	filed_memorande	um under the	Drovicione of a	** . ** . ** . **	•
•	n 250 (e)	relopment Act, 200)6.	provisions of M	licro, Small and	Medium
*	Please Tick	. 7	- '		2 ²⁴	. *
		OR		h I 31	SE1	
	3) We have filed me	emorandum under 2006.	the provisions	of Micro. Small a	nd Madium Su	
		2006.	المحمد المستقدات الم المستقدات المستقدات		un inlegigiti Elle	erprises .
	Please Tick		9	*	× (*)	2 .
	If filed then,	•	20 (3)		* 8 A	
	a) We have		m with the	notified Govern	ment Authorit	v on
	for receipt of	the Memorandum) (Please attach /certificate issu	the acknowledge ed by the authoris	ment of the Auti	hority
	b) As per the p	rovisions of Micro	o, Small and M	ledium Enternrisa	S Development	
*		classified as:	6 III IV		a pevelopment	ACT,
		licro _	724			
	· II. Sn	nall		¥.		g .
	· · · · · · · · · · · · · · · · · · ·	edium	· .			
Fo		. 4	5 · ·			

(Authorised Signatory)

THE DOON SCHOOL

The Doon School, Dehra Dun

Tender Form for the Supply of NAMKEEN duration of supply April 01, 2026 to March 31, 2027.

Name of Tenderer :-		<u></u>	 	
Address of Tenderer :-				
Telephone No. :-				
GST No.:-				
Email :-				

S.No.	Item		Unit	Qty	Rate Rs.)	(In
	NARAWEEN NAW			4000		
	NAMKEEN MIX		KG	1000	-	
	NAMKEEN SEV		KG	200		
	NAMKEEN NAVRATAN		KG	200		
	MASALA PEANUT		KG	200		
	NAMKEEN BHAVNAGRI		KG	500		
6	BHEL		KG	1200		
7	GAJJAK		KG	1000		
8	REVADI		KG	1000		
9	TILL PATTI		KG	1000		
10	PEANUT PATTI		KG	1000		
11	BHUJIA		KG	500		
12	MOONG DAL		KG	200		
13	CHANNA DAL ROASTED		KG	200		
14	GREEN PEA ROASTED		KG	200		
15	SOYA KATTORI		KG	500		
16	RICE CAKE NAMKEEN		KG	500		
17	ROASTED QUINOA PUFF		KG	500		
18	ROASTED EDAMAME		KG	500		
19	PUFF JAWAR MILLETS		KG	500		
20	PUFFED AMARANTH		KG	500		
21	CHIWRA NAMKEEN		KG	500		
22	PEANUT SALTED		KG	500		
	ROASTED PEANUT	GOOD QUALITY	KG	500		
	POTATO CHIPS WAFFERS		KG	100		

Please quote the rate inclusive of all Taxes FOR School Last date the submitting the rates is December 21, 2025 till 7:00 pm.

Gp. Capt. Sandeep Sethi (Retd.) Bursar

Ó







The Indian Public Schools' Society, Registered office: The Doon School, Chandbagh, Dehradun, Littarakhand, Corporate Identification Number: U99999UR1928NPL002455

W

The Doon School Mall Road Dehradun, UK 248001 India

Phone: +91 135 2526400 Fax: +91 135 275 275 Email: info@doonschool.com www.doonschool.com