THE DOON SCHOOL, DEHRA DUN- 248001

Duration of Supply: _ The April - 2026 - 31 St March - 2027

Terms & Conditions of the Contract: -

1. All tenderers are required to deposit their tenders in sealed envelopes along with cheque of Rs. _______ as earnest Money. The earnest Money will be refunded to unsuccessful ternderers without interest. The Earnest Money of successful tenderers will be retained, and no interest will be paid.

- 2. Cheque should be in the name of "The Headmaster, The Doon School.
- 3. Supplies will be made as per delivery schedule laid down by the Doon School and will be made on printeddlivery challan presented in duplicate. The receipt of supplies will be made by signature on one copy of the delivery challan by a person authorized by the Headmaster. Such signed challans must be attached to their presentation.
- 4. All supplies are to be delivered to the school as per time specified by the concerned department. Supplies will be made of the best quality and approved specifications, and the Headmaster's decision on this matter will be final and binding. In the event of short supplies or late supplies, the Doon School will be entitled to make up the deficiency by direct purchase from other sources and will be entitled to recover the difference in price from the contractor's bill if a price higher than contracted is paid.
- 5. In the event of defective, unhygienic or poor-quality supplies of which the Headmaster shall be the absolute judge, the school will be entitled to reject the supplies, of at its discretion, accept the supplies and make such deduction from the prices as it deems fit or by any scale laid down in the contract.
- 6. The School shall devise such test and investigations on the question of quality as it deems fit, but a signature on the contractor's challan only signifies receipt of supplies subject ot test and acceptance and does not absolve the contractor from his responsibility on this score.
- 7. Delivery van and items supply contrainers/ box should be clean and hygienic as per the food standard.
- 8. Abiding by the government rules and regulations single use plastic should be avoided.

9. In the event of termination of contract without the written consent of the school, the security deposit will not be refunded.

Gp.Capt. Sandeep Sethi (Retd.) Bursar

Schedule of Tender Opening

S.No.	Department	<u>Date</u>	<u>Tender</u>	Time	Day
1	Games Store	December 22,2025	Games/Sports Items and Equipments	10:30 AM	Monday
2	Wellness Centre	December 22,2025 Medicines and Surgical Items 11:30 Al		11:30 AM	Monday
3	Book Store / Library	December 22,2025	Text Books	12:10 AM	Monday
XXX	XXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
4	CDH	December 23,2025	Eggs,Fish,Chicken,Mutton,Milk & Milk Products,Soya Products,Namkeen,Fruits & Vegetables,Atta,Dals,Rice,Oils,Dryfruit,Ice Cream, Cold Drinks and Frozen Vegetables	10:30 AM	Tuesday
5	Tuckshop	December 23,2025	Dry Tuckshop	11:30 AM	Tuesday
6	CDH	December 23,2025	Supply and refilling of 19 KG LPG Gas Cyclinder	12:10 PM	Tuesday
CXXX	XXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
7	Workshop & Maintenance	December 24,2025	Electrical Items, Sanitary & Plumbing Items, Glass,Plywood,Hardware,Paints and Chemicals	10:30 AM	Wednesday
(XXX)	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXX	XXXX
8	General Store	December 26,2025	Printing, Office and School Stationery	10:30 AM	Friday
9	H.M. Set.	December 26,2025	Printing Work	10:45 AM	Friday
10	Art Dep	December 26,2025	Art Material	11:30 AM	Friday
XXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXX	XXXXXXX
11	Gen. Store/204	December 29,2025	Toiletry and Misc. Items and other Toiletry Items / บารโอลลิยิน ยในพุธ	10:30 AM	Monday
12	! T Dep	December 29,2025	Ink Cartridge/Toner and Consumable Items	12:00 Noon	Monday
13	CDH / Gen. Store	December 29,2025	Crockery	12:10 PM	Monday
XXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	XXXX
. 14	Gen. Store	December 30,2025	Summer Uniforms	10:30 AM	Tuesday
15	Gen. Store	December 30,2025	Winter Uniforms	10:30 AM	Tuesday
16	Gen. Store	December 30,2025	Readymade Garments	11:00 AM	Tuesday
(XXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXX	KXXX
17	Admin Department	December 31,2025	Security Services	10:30 AM	Wednesclay
18	Admin Department	December 31,2025	General Services	10:30 AM	Wednesday
19	Admin Department	dmin Department December 31,2025 Housekeeping Services 1		10:30 AM	Wednesclay
20	Admin Department	December 31,2025	Dry Cleaning	11:00 AM	Wednesclay
21	Admin Department	December 31,2025	Bus & Taxi Services	11:20AM	Wednesday
XXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXX	CXXX

Note:-

- 1 Last Date of submitting the tender Forms is :- December 21, 2025.
- 2 Days and timing of submitting the Tender Forms is :- Monday to Sunday from 9:00 AM to 7:00 PM
- 3 Place of submitting the tender forms: In sealed drop box kept with the security at the Main Gate of THE DOON SCHOOL **Or in this** email ld: tenderforms@doonschool.com
- 4 Place of opening of tender form :- All tender forms will be open at the Admin Block
- 5 The envelope containing your tender should be sealed and superscribed in capital letter

"TENDER FOR PROVIDING / SUPPLY OF ______and address should be in the name of THE HEAD MASTER, THE DOON SCHOOL, THE MALL ROAD DEHRADUN

6 Tender sent by other means will not be accepted in any case.

Gp. Capt. Sandeep Seth (Retd.)

Bursar



Name of the Firm Registered Address Status (Company / Firm / Froprietor / co-oprative society / HUF / Other) Name of the contact person Designation of the contact person Telephone / Mobile No. E-mail Website To Turn Over details (Copy of CA certified sudited Balance sheet and profit and loss account to be enclosed) Amount in Rs. (S) Previous Yeer (b) One Year before previous year. (c) Two Years before previous year	S.N	o. Particulars	Details to be filled by the organization
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-	20 EPF Registration No.	
-	(Submit copy of EPF registration no. certificate)	
	- Joseph Market	
	21 ESI Registration No.	
	(Submit copy of ESI Registration certificate)	
	Registration No. of registered under Private Security	
_	Agencies (Regulation) Act 2005	
_	(Submit copy of PSAR certificate)	
	Registration no. of Labour Licence	
_	(Submit copy of labor licence certificate)	
-	4 Organization strength	
	· Category	
a)	Top Management	No. of persons on roll
o)	Executive staff	
;)	Supervisory Staff	
1)	Workers	19
)	Others	
25	Whether the firm possess any of the following certifications? (i) ISO: 9001 (ii) ISO: 14001 (iii) OHSAS: 18001 or	
	any other Certifications	
	Yes / No (if yes, please specify the details and enclose documentary proof)	
26	Please attaced copy of one of the following bills for address proof	
_	Telephone bill / Electricity bill / Water bill	
27	Bank Details :- Account Name	
28	Name of The bank	the same of the sa
	H ²	and the second s
29	Branch	
30 /	Account Number	
31	FSC Code / MCR Code	
-	o you have any related party in the school?	
32 D		
(i	n the director or employee)	
(ii		

ote:-

- 1 Which one is not applicable please mentioned NA in this column.
- 2 Please attach one cancelled cheque
- I certify that all the information provided by me in this form is accurate and complete and that there is no omission of important information

(Signature and seal of the firm)



Details of attached Bank Draft/Cheque of the Earnest Money

S.No.	Particulars	Details	
1	Name of tenderers		
2	Address of tenderer		
			_
3	Contact No.		
4	Email I D		
5	Tender of supply of		
6	D.D. / Cheque No.		
7 1	Date of D.D. / Cheque		
8 1	Name of Bank		
9 E	Earnest Money amount		

(Signature and seal of the firm)

Director of Finance, The Doon School, Mail Road, Dehra Dun Dear Sir/Madam, We hereby confirm that: 1) The provisions of the Micro, Small and Medium Enterprises Development Act, 2 applicable AND 2) We have not filed memorandum under the provisions of Micro, Small and Enterprises Development Act, 2006. Please Tick OR 3) We have filed memorandum under the provisions of Micro, Small and Medium Ente Development Act, 2006. Please Tick If filed then, of We have filed memorandum with the notified Government Authority [OD/MM/Y/[Please attach the acknowledgement of the Authority] b) As per the provisions of Micro, Small and Medium Enterprises Development 2 2006. We are classified as: I. Micro II. Small III. Medium				•			:			To,	1	ý
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(Authorised Signatory)

The Doon School, Dehra Dun



DOON

SCHOOL

ender Form for the Supply of School Winter Uniforms duration of supply April 1,2026 to March 31, 2027

Name of Tenderer

Address of Tenderer

Telephone No.

GST No.

Email :-

S.No.	Item	Unit	Qty	Rate
1:-	School Blazer	Nos.	700	
	With Monogram			
	Make :- Raymond			
	Quality:- Giltedge			
	No.:- 3401-109632			
	Shade No. :- 283			
	Single breast two button with patch pockets			
	and centre cut			
	Note :- Buttons to be provided by the school			
2 :-	Grey Trouser with Zip	Nos	1200	
	Make :- Raymond	1105	1200	
	Quality:- Sterling			
	No.:- 4056/007138		0.	
	Shade No. :- 6			
	Two pleats slant front pocket and no back			
	pocket			
3 :-	Sports Blazer in blue/black	Nos.	70	
	Make :- Raymond			
	Quality:- Sapphire			
	No.:- 415384			
	Shade No. :- 0008/0009			
	Single breast two button with patch pockets			
	and centre cut			
	Note :- Monogram and Buttons to be provided by	the school		

Note:-

- Please quote the rates inclusive of all Taxes F.O.R. School. Α
- В Firm should have dealership of the Raymond's company. (Attach the copy of Certificate)
- The quantity given in the tender form are tentative. However, the measurement of the each child schould be taken by the successful tenderer before stitching the uniforms so that the uniform is correctly fitted to the child .
- The specification of monogram will be provided and the bidder has to replicate the monogram.
- The bidder should verify the quality of material and school monogram from the school management before the supply/stitching the school uniforms.

Gp. Capt. Sandeep Sethi Retd.) (Bursar)









The Doon School Mall Road Dehradun, UK 248001

Phone: +91 135 2526400 Fax: +91 135 2757275 Email: info@doonschool.com

